



REQUEST FOR PROPOSAL (RFP)

**For the Appointment of Internal Auditors-To Audit All
Programs under NHM & Non-NHM of State Health
Societies & District Health Societies, Haryana**

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1. INTRODUCTION

The National Health Mission (NHM), Haryana, Panchkula invites online bids from eligible Chartered Accountant (CA) Firms registered with ICAI and the Institute of Public Auditors of India (IPAI) for conducting Internal Audit of the State Health Society and all District Health Societies in Haryana.

Internal Audit is a critical function to ensure transparency, accountability, accuracy, and compliance in the utilization of NHM and Non-NHM funds.

2. ELIGIBLE PARTICIPANTS

Only the following may apply:

1. CA Firms – registered with ICAI, having relevant Government/PSU audit experience.

2. Institute of Public Auditors of India (IPAI) – through its empaneled members.

Condition for CA Firms:

- Firms from outside the Tri-City (Chandigarh–Panchkula–Mohali) like Delhi/Noida/Gurugram etc must have a dedicated functional office in the Tri-City.
- Proof of office establishment (ownership/lease/rent agreement, GST registration, utility bill, etc.) must be submitted with the Technical Bid.

3. REQUIREMENT OF PERSONNEL

The selected bidder shall deploy qualified and experienced personnel as under:

- Four Professionals – M.Com or higher qualification, with ≥ 5 years' experience in audit/accounting in Govt./PSUs(not beyond 62 years)

Essential (for all personnel):

- Proficiency in Tally and digital audit systems.
- Adequate field audit experience.

NHM reserves the right to adjust number of personnel based on requirement.

TIME SCHEDULED

Particular	Date/Time /Remarks
Opening date & Time For submission of Online Bid & Fee of Rs.2000/-	3-10-2025
EMD Amount	Rs.100000/-
Closing date & Time For submission of Online Bid & Fee	21/10-2025
Technical Bid opening	24-10-2025
Contact Number of State Health Society, NHM, Haryana	0172-2573922
Address	O/o Mission Director, NHM Haryana, Bay No. 55/58, Paryattan Bhawan, Sector 6, Panchkula
E-mail ID of State Health Societies for communication or any queries/clarifications	md-hr-nrhm@nic.in

4. GENERAL CONDITIONS

1. **Mode of Submission** – No bid will be accepted manually. All bids must be submitted online through Haryana e-tender portal (<https://etenders.hry.nic.in/nicgep/app>).
2. **Tender Document Fee & E-Service Fee** – Interested bidders shall pay the mandatory tender document fee of ₹ 2,000/- and e service fee as applicable + GST (non-refundable) online.
3. **Earnest Money Deposit (EMD)** – An EMD of ₹ 1,00,000/- must be deposited online through the e-tender portal.
4. **Conditional Bids** – Conditional bids shall not be considered and will be summarily rejected.
5. **Period of Engagement:** 2 Years, extendable by 2 more years based on performance.

Signature Not Verified

Digitally signed by SUMIT KUMAR
Date: 2025.09.26 17:14:23 IST
Location: Haryana-HR