



लक्षद्वीप संघ शासित प्रदेश प्रशासन / U.T. ADMINISTRATION OF LAKSHADWEEP
पंचायत विभाग / DEPARTMENT OF PANCHAYATS
कवरत्ती/ KAVARATTI - 682555

F.No.14/26/2025-DOP (SBM) / 697.

Dated: 25/09/2025

Tender Notice

Sub: DOP(SBM)- Notice to invites tender from the C&AG Empanelled Chartered Accountants for the Audit of Accounts of Swachh Bharat Mission (Grameen) Department of Panchayat, UT of Lakshadweep-Reg;

The Department of Panchayat, UT of Lakshadweep Administration, Kavaratti invites limited Tender from the C&AG Empanelled Chartered Accountants for the Audit of Accounts of centrally sponsored scheme Swachh Bharat Mission (Grameen) for the financial year 2022-23, 2023-24, 2024-25. Tender documents shall be available for downloading in the official website of Lakshadweep Administration viz. www.lakshadweep.gov.in. Total number of vouchers in respect of the SBM(G) scheme is attached in Annexure-I.

Terms and conditions:

1. The tender shall be submitted in sealed covers duly super-scribed as "Tender for Audit of SBM(G) scheme Accounts in Department of Panchayats, UT of Lakshadweep".
2. Chartered Accountants /agency must be empanelled with the CA&G for the specific purpose of auditing State /Central Government schemes
3. Chartered Accountants having minimum of 3 years of professional experience in auditing state government schemes or centrally sponsored schemes are eligible to submit the tender.
4. The CA/Agency shall be responsible for deployment of adequate number of professional to the Directorate of Panchayats, Kavaratti UT of Lakshadweep for a completing the audit work within 15 days on issue of work order. The contract period can be extended for a period of one year at the same terms and conditions and rate.
5. The number of Professional to be deployed to the Department of Panchayats, UTLA has to be decided by the Agency considering the nature and quantum of works to be attended in a time bound manner as tentatively given in this tender document or to be intimated by the department.
6. Within the manpower /professionals deployed by agency there should be at least one personnel/official having the capacity to sign and certify the works /documents as an authorized signatory on behalf of the Agency.
7. The Agency/CA is responsible to undertake all associated works related with the audit services
8. The Department shall be responsible for arranging entry permit to Lakshadweep for Professionals deployed by the Agency, subject to the receipt of necessary documents such as Aadhar, Photographs etc from the agency concerned.

9. All the associated costs like travel charges from Mainland to Lakshadweep and inter islands, accommodation and food charges of professionals etc. shall be borne by the Agency/CA.
10. No expenditure will be met by the department other than service charges of the contract/ audit work.
11. The Agency/CA shall submit the invoice /claim to the department for payment against the work done, only on completion of audit work.
12. The Agency/CA shall complete the works entrusted within the timeline of 15 days from the date of receipts of work order and the same shall be returned to the department in a formal manner under the authorized signatory.
13. The Agency/CA shall submit Audited statement in the prescribed format mentioned in the Swachh Bharath Mission (Grameen) Phase-II Operational Guidelines within one week from the completion of audit.
14. The Department shall make payment to the agency/CA as per the terms of this contract. No extra payment or part time payment will be made by the department.
15. The Department shall be responsible for the regular assessment of the work performed by the Professionals deployed by the Agency. Any shortcomings shall be reported to the Agency, and the Agency/Chartered Accountant (CA) shall be liable to rectify them.
16. The Department shall be responsible for certifying the Bills/Claim of the CA/Agency and making payment on yearly basis.
17. The dispute, if any, between the parties shall be settled at District & Sessions Court, Kavaratti, UT of Lakshadweep and contract shall be interpreted under Indian laws
18. Department reserves all rights to cancel the tender/ contract in full or in part at any time even without assigning any specific reason.
19. All vouchers pertaining to the CSS SBM(G) at the Village Dweep Panchayat level will be made available at the Department of Panchayats, Kavaratti, to facilitate the audit process and prevent any delays.
20. All the tender document should have forwarded through speed post, registered post or hand delivery to the following Address on or before 5 PM, 08th October, 2025 and should be sealed in covers duly super-scribed as **"Tender for Audit of SBM(G) scheme Accounts in Department of Panchayats, UT of Lakshadweep"**.

The Director (Panchayat),
Department of Panchayat,
UT of Lakshadweep, Kavaratti – 682 555.
E-mail: panchdop@gmail.com

This is issued with the approval of Secretary (Panchayats) vide diary No. 690 dated 23.09.2025.


(Aditya Bhatt, DANICS)
Director (Panchayat)

To

- 1) The C&AG Empanelled Auditors(Chartered Accountants)


Copy to :

- 1) The IT coordinator in the department to upload the tender notice and publish in the Lakshadweep website.

Annexure-I

**Total number of vouchers under Centrally Sponsored Scheme Swachh Bharat Mission
(Grameen) for the year 2022-2025**

Sl. No.	Name of the Island	2022-23	2023-24	2024-25	Total No. of Vouchers
		No. of Vouchers	No. of Vouchers	No. of Vouchers	
1	Kavaratti (HQ)	1	15	10	26
2	Kavaratti VDP	Nil	2	3	5
3	Agatti	Nil	4	3	7
4	Amini	Nil	3	8	11
5	Andrott	Nil	2	2	4
6	Bitra	Nil	1	3	4
7	Chetlat	Nil	3	4	7
8	Kadmat	Nil	1	2	3
9	Kalpeni	Nil	4	3	7
10	Kiltan	Nil	0	2	2
11	Minicoy	Nil	0	2	2
		1	35	42	78


(Aditya Bhatt, DANICS)
Director (Panchayat)