



Bid Number/बोली क्रमांक (बिड संख्या)[:] GEM/2025/B/6161769 Dated/दिनांक : 09-05-2025

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	24-05-2025 15:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	24-05-2025 15:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	90 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Labour And Employment
Department Name/विभाग का नाम	Na
Organisation Name/संगठन का नाम	Employees State Insurance Corporation (esic)
Office Name/कार्यालय का नाम	Esic Hospital Pandeypur Varanasi
क्रेता ईमेल/Buyer Email	dr.rachana.um@esic.nic.in
ltem Category/मद केटेगरी	Financial Advisory Services - Offsite; Tax Advisory
Contract Period/अनुबंध अवधि	2 Year(s)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	2 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	3 Year (s)
Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है	Yes
MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छ्र्ट/ and Turnover/टर्नओवर के लिए एमएसई को छ्र्ट प्राप्त है	Yes
Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छ्ट/ and Turnover/ टर्नओवर के लिए स्टार्टअप को छ्ट प्राप्त है	Yes
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

Bid Details/बिड विवरण		
Do you want to show documents uploaded by bidders to all bidders participated in bid?/	Yes	
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No	
Type of Bid/बिड का प्रकार	Two Packet Bid	
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days	
Estimated Bid Value/अनुमानित बिड मूल्य	180000	
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation	
Arbitration Clause	Νο	
Mediation Clause	No	
EMD Detail/ईएमडी विवरण		
Required/आवश्यकता	No	
ePBG Detail/ईपीबीजी विवरण		
Required/आवश्यकता	No	
MII Compliance/एमआईआई अनुपालन		
MII Compliance/एमआईआई अनुपालन	Yes	
ISE Purchase Preference/एमएसई खरीद वरीयता		

MSE Purchase Preference/एमएसई खरीद वरीयता Yes

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.

 If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
 The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

4. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the OM_No.1_4_2021_PPD_dated_18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated online in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents. 6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

7. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or

2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or

3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

Number of years of experience as on date of which at least XX years should be in providing similar advisory services to Government departments, PSUs, PSBs, Municipalities and centrally funded institutions.:As per attached tender document

Number of XX qualified professionals in full time employment at senior level with experience in handling similar or relevant projects.: As per attached tender document

Scope of work to be uploaded by buyer:<u>1746785105.pdf</u>

Financial Advisory Services - Offsite; Tax Advisory (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values		
Core			
Deployment Location	Offsite		
Category of financial advisory service	Tax Advisory		
Sub-category of Financial Advisory Services	Filing GST , Filing TDS		
Financial Advisory Reports	Yes		
Frequency of Progress Report	Monthly		

Specification	Values	
Type of Professional/Resources required	Chartered accountant	
Qualification of Professional/Resources required	CA	
Certification of Professional/Resources required	CA certified by ICAI	
Total Experience of Professionals / Resources (In years)	5 years	
Addon(s)/एडऑन		
Post Financial Advisory Support	Yes	

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Rajesh Kumar	221002,ESIC Hsopital, Pandeypur, Varanasi Pincode- 221002	1	 Number of months for which Post Advisory support is Required : 12

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Service & Support

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

3. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

4. Service & Support

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

5. Purchase Preference (State)

Bid reserved for MSE from the State of Bid Inviting Authority: Procurement under this bid is reserved for purchase from Micro and Small Enterprises from the State of Bid Inviting Authority having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal. If the bidder wants to avail themselves of the reservation benefit, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible to participate in this bid. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility based on documentary evidence submitted, while evaluating the bid. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

6. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

As per Scope of work, terms and condition attached with Bid.

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

- 1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
- 2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
- 3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
- 4. Creating BoQ bid for single item.
- 5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
- 6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
- 7. Floating / creation of work contracts as Custom Bids in Services.
- 8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for <u>attached categories</u>, trials are allowed as per approved procurement policy of the buyer nodal Ministries)
- 9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
- 10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
- 11. Creating bid for items from irrelevant categories.
- 12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
- 13. Reference of conditions published on any external site or reference to external documents/clauses.
- 14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
- 15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
- 16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid

template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.

17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

This Bid is governed by the <u>General Terms and Conditions/सामान्य</u> नियम और शर्ते, conditons stipulated in Bid and <u>Service Level Agreement</u> specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्ते is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश को बिडर हम वाता सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---

List of categories where trials are allowed:

- Simulators
- Ship's propulsion machinery, radars and sensors, navigation equipment, communication equipment, RO plants, compressors, cranes, boats, Pilotless Target aircraft, pumps, dehumidifiers etc.
- Aircraft engine/generator/flight deck equipment/air conditioning system/radars
- Tank engine/ generator/ air conditioning system
- Bullet Proof Helmet, Bullet Resistance Jacket
- Drones
- All-Terrain Vehicles (ATV)
 - **Communication Equipment for Defense:**
 - Radio Sets:
 - HF/VHF/FM Manpack Radio
 - Vehicle Radio Set

Tactical Communication Systems:

- Software Defined Radio (SDR) Systems
- VHF/UHF Tactical Communication Systems
- Handheld Satellite Phones (e.g., Iridium)
- Combat Net Radio (CNR) Systems

Satellite Communication Systems:

- Very Small Aperture Terminal (VSAT) Systems
- Satellite Phones
- Mobile Satellite Communication Systems

Command and Control Systems:

- Battlefield Management Systems (BMS)
- Tactical Data Links
- Encryption Devices (e.g., VINBAX)
- Surveillance and Reconnaissance Communication:
- o Unmanned Aerial Vehicle (UAV) Communication Systems
- o Ground Control Stations (GCS) for UAVs
- Remote Video Terminals (RVTs)

Electronic Warfare (EW) Communication:

- EW Communication Jamming Systems
- o Communication Intelligence (COMINT) Systems

Network Infrastructure:

- Field Deployable Communication Nodes
- Tactical Communication Switches
- Mobile Communication Shelters

Navigation and Positioning Systems:

- GPS Receivers
- Navigation Systems for Vehicles and Personnel

Specialized Communication Equipment:

- Underwater Communication Systems
- Special Forces Communication Gear
- o Mountain Warfare Communication Equipment
- Contamination Monitor

- Fiber Reinforced Plastic Boat with Motor (RIBs)
- Bukhari Improved Version
- Fire Fighting Equipment's as per DGQA specifications
- Victim Location System with Breaching System
- HDPE Boats
- Pontoon Boats
- Medical equipment
- Engineering and Mining Equipment for Bomb Disposal Units:
- Modular protection vehicles
- High Altitude Clothing including Snow Boots

Hiring of Professional /Consultation services of Chartered Accounted for ESIC Medical College and Hospital, Varanasi (UP).

Dean , ESIC Medical College and Hospital ,Pandeypur ,Varanasi (UP) invites Tender / Bid on GeM Portal for providing professional services of Chartered Accountant for 2 years period, extendable for further one year subject to satisfactory performance on the same terms and conditions ,for carrying out tax related work viz. filling 24 Q & 26 Q returns and issuance of Form 16, GSTR 7, etc. as mentioned in the scope of work.

Scope of Work :

- A. ESIC Medical College and Hospital, Varanasi has a strength of around 350 taxable employees (regular and contractual). Further, during the financial year, around 300 No. of third party bills are processed / cleared by Hospitals on which GST TDS is deducted and few bills also attract deduction of IT TDS. These numbers are indicative for the purpose of assessment of scope of work and it may increase / decrease during the financial year.
- B. To process record of Income-tax in respect of employees and Third parties of ESIC Medical College and Hospital Pandeypur, Varanasi.
- C. To process record of TDS in respect of Third Parties.
- D. Submission and filling of Quarterly and Yearly return to Income-Tax Department.
- E. Issuance of FORM-16 (Part A&B) in respect of employees and Fcrm16 A of Third parties.
- F. To provide professional advice in financial matters, if required by hospital.
- G. Punching of data in Income Tax Software.
- H. Preparation of TDS return on salary and third party payment (24Q & 26Q).
- I. Filling of Correction statement / revised return ,if required.
- J. Addressing of all kinds of notices from NSDL /Income Tax department /GSTN.
- K. Generation of GST challan on monthly basis.
- L. Submission and filling of monthly /quarterly/yearly return to GST Department as per rules amended from time to time.
- M. Scrutiny of Voluntary Income Tax (VII) of employees.
- N. Any other work related to IT/ GST as per requirement of the office.

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- I. The interested Chartered Accountants /C.A Firms may upload their bid along with duly signed scanned copies of all relevant certificates /documents etc.,in support of their technical land financial BID
- II. Each and every page of the tender documents should bear the stamp & sign of tenderer /bidder of his authorized representative in acceptance of the terms and conditions laid down by ESIC. All entries in the tender form should be legible and filled clearly. Any overwriting cutting which is unavoidable shall be signed by the authorized signatory. Tenders, incomplete in any form, will be out rightly rejected.
- III. The Financial bids of only those tenderers, whose technical bids are found to be fulfilling all eligibility condition, will only be opened. The date & time of opening the financial bids will be updated in GeM Portal.
- IV. The competent authority of ESIC Hospital, Varanasi reserve the right to reject all or any tender in whole, or in part, without assigning any reason thereof.
- Any amendment /any corrigendum to this tender will be published on GeM portal and Bidders should regularly visit the portal to keep themselves updated.
- 3. TERMS OF REFERENCE (TOR) -
- 3 (i). STATEMENT OF OBJECTIVES -- The empaneiled CA will be required to work towards timely implementation of following objectives-
- a. Submission of Return certificates of TDS (IncomeTax) as per procedure laid down in IT Act, 1961.
- a. Submission of Return certificates of root (means of a procedure laid down in GST)
 b. Submission of return certificates of (Goods and ServicesTax) as per procedure laid down in GST
 Act. 2017.
- 3(iii). SCHEDULE FOR COMPLETION OF TASKS

2(II).	Task
S.No.	Ensuring that TDS Payment is made as per procedure laid down in IT Act, 1961 before the
	Statutory deadline.
2.	Ensuring that GST Payment is made as per procedure laid down in GST Act,2017 before the
	Statutory deadline.
3.	Ensuring that Return under GST Act , 2017 is filed before the statutory deadline.
4.	Ensuring that Return as per procedure laid down in IT Act, 1961 is filed before the
	Statutory deadline

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- 4. ELIGIBILITY AND PRE QUALIFICATION CRITERIA
- i. Bidder should have 05years experience of practice as Chartered Accountant. Copy of Certificate of Practice issued by ICAI and PAN Card must be uploaded.

ii. Bidder should have three years experience of similar work with any Central / State Government Department or Statutory Body during the last five financial years. A Copy of satisfactory experience certificate with supporting document should be uploaded.

- iii. The bidder should not have been debarred by ICAI or been disqualified by any regulatory authority / court or has been blacklisted by any Central / State Department / PSU during the last five years. An undertaking in this regard should be uploaded.
- iv. Other eligibility condition /required documents as prescribed in GeM Bid terms and condition.
- Only those C.A firms/Chartered Accountant need to apply in the bid who has either functional Branch office or registered office in Varanasi district. An undertaking in this regard should be uploaded.
- 5. PROPOSED CONTRACT TERMS
- i. Empanelled Chartered Accountant or his authorized representative firm shall visit before the Income Tax /G.S.T Authority if any notice or summon is received and shall submit suitable reply on

behalf of ESIC Medical college and Hospital Varanasi. Visit charges / incidental charges, if any, will be reimbursed on production of receipts subject to approval of competent authority.

- ii. The contract is for two year may be extended for another one --year on same term& conditions and rates.
- iii. Empanelled C.A / C.A. Firm shall provide full details of their representative with qualification/address etc. who will visit ESIC Medical college and Hospital Varanasi for work.
- iv. Firm shall send their representative with authorized I.D Card.
- v. No other charges will be paid separately except those quoted by the firm in the financial bid.
- Representative of firm shall be bound to maintain office decorum during his presence in ESIC Hospital Varanasi.
- vii. Firm shall be liable for any damage / loss of data.
- viii. Engaged firm will arrange for necessary software, free of cost, for work assigned as per the scope of work.
- ix. The Chartered accountant firm will not be eligible for empanelment 'f the firm or any partner of the firm in discharge of his / her work, has been debarred by ICAI or been disqualified by any Regulatory authority /court or has been black listed by any Central / State Department / PSU.
- Confidentially Court of has been black listed by any Central / State Department / PSU.
- x. <u>Confidentiality Clause</u>- Engaged C.A/C.A .firm must ensure that no data pertaining to IT/GST of this hospital is leaked to any other firm /individual failing which the empanelled firm shall be blacklisted by ESIC.

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xi. ESIC Medical College and Hospital, Varanasi will not provide transport or accommodation to the employee of the firm / individual.

xii. If the empanelled C.A / C.A Firm fails to provide any service, as per scope of work, within the prescribed time limit, the work shall be got executed from any other service provider on the cost of empanelled C.A / C.A firm.

xiii. The terms and conditions prescribed in GeM Bid document shall also apply to this work contract.

The terms and conditions prescribed in General and General and General and General and General and General Book and General Book

6 (i). Technical Bid- The chartered accountant firms are required to upload the documents for technical evaluation as per the following table:-

Ji as por	the following contract	
S.No.	Document	
1.	Name ,Address and Contact details	
	(Mobile/Landline No.)of the firm	· · · · · · · · · · · · · · · · · · ·
2.	Experience Certificate issued by Central/ State	
<u> </u>	Government Department or Statutory	
	Body along with necessary proof.	
3.	Copy of Certificate of practice issued by ICAI.	
4	PAN Card issued by IT Department.	
5.	An undertaking on non-blacklisting /	
	debarment	
6.	Office adcress	l a sub- a d hu authorized

Note: Each and every page of the attached documents should be signed & stamped by authorized

Evaluation of Technical Bids–Technical bids will be analyzed and evaluated by a Tender Evaluation Committee (TEC) constituted by Dean, ESIC Medical College and Hospital, Varanasi.

6 (ii). Financial Bid – Financial bids of only those bidders who have been declared technically qualified will be evaluated for selection.

Name:-Designation:-Date & Place: Stamp:-

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