

Tender-Chartered Accountant 2024-25



C.G. RAJYA BEEJ EVAM KRISHI VIKAS NIGAM LTD.

Sardar Vallab Bhai Patel Bhawan, Mandi Board Sec- 24

Nava Raipur [Chhattisgarh]

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E-TENDER (E-Bidding) DOCUMENT

For Supply of

Chartered Accountant Services for Tax Audit

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IN THE STATE OF CHHATTISGARH

FOR FINANCIAL YEAR 2024-25 (A.Y.2025-26)

To be submitted online as per schedule mentioned.

Tender fess 2000+18% GST 360 Total = 2360/- Account Number- 39900628740 IFSC Code – SBIN0005194

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Notice Inviting tender—The Managing Director, C.G. Rajya Beej Evam Krishi Vikas Nigam invit online tender for the supply of Chartered Accountant Services from eligible Firm those who full fill t eligibility criteria as regarding for particular item mentioned.

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“The Bidder must read carefully entire Tender Document from the beginning and has to declare that gone through and accept all the clause and conditions”

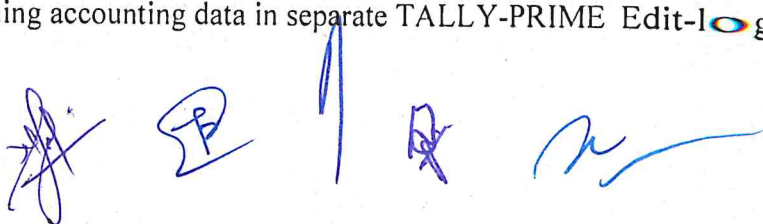
1. Introduction

Chhattisgarh Rajya Beej Evam Krishi Vikas Nigam was constituted under Companies Act, 2013. The Basic purpose of Beej Nigam is to help farmers for growing agriculture activities in the state.

Beej Nigam has following Division and One Head Office.

- a) **Agro Division** : Deals in Supply of agricultural equipments to Farmers & Total 21 Division office are there.
- b) **Seed Division** : Deals in Procurement & Distribution of Seeds to Farmers & Total 31 Processing Centre are there.
- c) **Agricultural Farms** : Deals in growing of Raw-seed at Farm & Total 10 Farms are there.
- d) **Bio-Fertiliser Plant** : Deals in Manufacturing of Liquid Culture & Supply to Division offices.
- e) **Champs** : Deals in agricultural equipment supply to farmers through Suppliers by online process.
- f) **Ready to Eat (RTE)** where ready to Eat foods supplies through associate company to Mahila Bal Vikas Vibhag, CG Govt.
- g) **PPP Division** : Where supplies of various Poultry foods and soya milk to Govt Deptt.
- h) **E-Krishi Division** : Where inspection of various agricultura equipments done directly by suppliers registered under RCO to DY. Director Agriculture & Dy. Director horticulture.
- i) **Head Office** : All administrative works done at HO.

Each of the above units are maintaining accounting data in separate TALLY-PRIME Edit-log Software.



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Beej Nigam intends to appoint a professional CA firm for the Tax Audit U/s 44AB of Income Tax Act from the tally data maintained by all units and provide Tax Audit Report as a whole of Beej Nigam.

2- Schedule of Tender:

S. No.	Descriptions	Tentative Schedule
1	Opening Date & time for Submission of bid	Date 06/05/25 Time 02:00 PM
2	Date & time for Closing of bid	Date 27/05/25 Time 02:00 PM
3	Date & time of Technical Bid	Date 28/05/25 Time 11:00 AM

3. INSTRUCTIONS FOR ONLINE BID SUBMISSION

1. The tender form/bidder documents may be downloaded from the GeM portal. Online submission of Bids through GeM portal is mandatory. Manual/Offline bids shall not be accepted under any circumstances.
2. Tenderers/bidders are requested to visit the GeM portal regularly. Any changes/modifications in Tender enquiry will be intimated by corrigendum through this website only.
3. In case, any holiday is declared by the Government on the day of opening, the tenders will be opened on the next working day at the same time. Nigam reserves the right to accept or reject any or all the tenders.
4. Bidder should submit a hard copy of the Bid document along with all technical documents to the undersigned on or before the last date of bids submission.
5. Tender value +/- 5% is Rs. 400,000.00 (Four Lac only) and no Earnest Money Deposit (EMD) is required.
6. An amount @ 3% of the successful bid amount is to be deposited by the selected firm as Performance Security Deposit in form RTGS/NEFT in favor of the C.G.Rajya Beej Evam Krishi Vikas Nigam Ltd to Bank Account Number of Nigam as below :-
7. Rates are to be quoted on lump sum basis including all expenses.
8. Payment of Fees : Fee will be paid after 30 days of submission of Tax Audit Report Electronically as well as 3 sets in hard Copies at Nigam Head office.
9. Initially the tenure will be for 1 year and after satisfactory services tenure may be extended by Six months as per mutual consent of both the parties.
10. Tender fee Rs. 2000+(18% GST Rs. 360.00) Total =Rs. 2360/- will be Deposited in Bank Account. Bank Name- State Bank Of India Branch – Telibandha Raipur, Account Number- 39900628740 IFSC Code – SBIN0005194

4. Technical Proposal Evaluation Criteria :

a) MINIMUM ELIGIBILITY CRITERIA FOR TECHNICAL BID

The technical Bid should contain the following information supported by required documents. Bidders must ensure to upload the documentary proofs to substantiate the minimum eligibility criteria mentioned below in their technical bid, otherwise the bid shall not be considered for evaluation:

Sl.No.	Minimum Eligibility Criteria
1	Minimum 10 Years of Firm's Existence as per ICAI Certificate.
2	The CA Firm must have 2 full Time Partners associated with the firm (As per Certificate of ICAI as on 01.01.2025) i.e. Out of which Minimum 1 partners should continue to be a fellow member.
3	Minimum 3 years of experience in conducting Tax Audit of at least one government organization/department (Central PSU/State PSU/Govt. Authority/Autonomous body) is mandatory.
4	The CA firm should have Average Annual Turnover (for 3 Years) minimum of Rs. 16 lakh
5	The CA Firms should have its head office in Chhattisgarh.
6	The CA Firm should be empanelled by the Comptroller & Auditor General of India (C&AG).

b. Enclosure :

- 1) ICAI Firm Certificate as on 01.01.2025.
 - 1) Firm's Bio-Data.
 - 2) Firm Pan Card Copy.
 - 3) Firm GST Registration Copy.
 - 4) Work order copy for experience in Tax Audit of Govt Organisation.
 - 5) Copy of profit & Loss account for Fy 2023-24.
 - 6) Copy of C& AG empanelment letter.
 - 7) Copy of NEFT/RTGS towards EMD Deposit.
- (All documents should be self certified by any partner)

5. Scope of Work :

a) Preparation of Tax Audit Report For Beej Nigam by comprising all 67 UNITS having separate Tally-Prime Edit log Data and having Separate GST, GST TDS and income Tax TAN Numbers .

- Calculation of Depreciation as per Income Tax Act.
- Compilation of various annexures required for Tax audit.
- Calculation of previous year TDS allowability.
- Tax Audit report preparation.
- Records for the accounting correction work will be available at Raipur Head Office/CA office.






(6) Financial Bid

OFFER RATES FOR Chartered Accountant (F.O.R. Destination)

Sl. No.	Item	BASIC RATE (IN RS.)	GST %	RATE INCLUSIVE GST/ IGST as applicable (IN RS.)
1	Tax Audit U/s 44AB of Income Tax Act of Beej Nigam. Professional Fees for Financial year 2024-25			

NOTE : 1) FEES QUOTED ABOVE WILL INCLUDING ALL EXPENSES, NO TA/DA OR ANY OTHER EXPENSES WILL BE PAID SEPARATELY.

2) As per rules framed out by the Institute of Chartered Accountant of India, minimum yearly fees for above work will be Rs. 1,00,000/- (Rs. One Lakhs only) yearly excluding GST, which will be paid extra as per applicable rates.

End

List of categories where trials are allowed:

- Simulators
- Ship's propulsion machinery, radars and sensors, navigation equipment, communication equipment, RO plants, compressors, cranes, boats, Pilotless Target aircraft, pumps, dehumidifiers etc.
- Aircraft engine/generator/flight deck equipment/air conditioning system/radars
- Tank engine/ generator/ air conditioning system
- Bullet Proof Helmet, Bullet Resistance Jacket
- Drones
- All-Terrain Vehicles (ATV)
- **Communication Equipment for Defense:**
 - Radio Sets:**
 - HF/VHF/FM Manpack Radio
 - Vehicle Radio Set
 - Tactical Communication Systems:**
 - Software Defined Radio (SDR) Systems
 - VHF/UHF Tactical Communication Systems
 - Handheld Satellite Phones (e.g., Iridium)
 - Combat Net Radio (CNR) Systems
 - Satellite Communication Systems:**
 - Very Small Aperture Terminal (VSAT) Systems
 - Satellite Phones
 - Mobile Satellite Communication Systems
 - Command and Control Systems:**
 - Battlefield Management Systems (BMS)
 - Tactical Data Links
 - Encryption Devices (e.g., VINBAX)
 - Surveillance and Reconnaissance Communication:
 - Unmanned Aerial Vehicle (UAV) Communication Systems
 - Ground Control Stations (GCS) for UAVs
 - Remote Video Terminals (RVTs)
 - Electronic Warfare (EW) Communication:**
 - EW Communication Jamming Systems
 - Communication Intelligence (COMINT) Systems
 - Network Infrastructure:**
 - Field Deployable Communication Nodes
 - Tactical Communication Switches
 - Mobile Communication Shelters
 - Navigation and Positioning Systems:**
 - GPS Receivers
 - Navigation Systems for Vehicles and Personnel
 - Specialized Communication Equipment:**
 - Underwater Communication Systems
 - Special Forces Communication Gear
 - Mountain Warfare Communication Equipment
- Contamination Monitor

- Fiber Reinforced Plastic Boat with Motor (RIBs)
- Bukhari Improved Version
- Fire Fighting Equipment's as per DGQA specifications
- Victim Location System with Breaching System
- HDPE Boats
- Pontoon Boats
- Medical equipment
- **Engineering and Mining Equipment for Bomb Disposal Units:**
- Modular protection vehicles
- High Altitude Clothing including Snow Boots