



C.G. RAJYA BEEJ EVAM KRISHI VIKAS NIGAM LTD.

Sardar Vallab Bhai Patel Bhawan, Mandi Board Sec- 24

Nava Raipur [Chhattisgarh]

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E-TENDER (E-Bidding) DOCUMENT

For Supply of

Chartered Accountant Services for Account Correction, Compilation and preparation of Unit-wise, Standalone and Consolidated Financial Statement along with all annexure as per IND-AS of Companies Act-2013.

IN THE STATE OF CHHATTISGARH

FOR F.Y 2024-25

To be submitted online as per schedule mentioned.

Tender fess 2000+18% GST 360 Total = 2360/- Account Number- 39900628740 IFSC Code – SBIN0005194

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Notice Inviting tender–The Managing Director, C.G. Rajya Beej Evam Krishi Vikas Nigam invited online tender for the supply of Chartered Accountant Services from eligible Firm those who full fill the eligibility criteria as regarding for particular item mentioned.

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“The Bidder must read carefully entire Tender Document from the beginning and has to declare that gone through and accept all the clause and conditions”

1. Introduction

Chhattisgarh Rajya Beej Evam Krishi Vikas Nigam was constituted under Companies Act,2013.The Basic purpose of Beej Nigam is to help farmers for growing agriculture activities in the state.

Beej Nigam has following Division and One Head Office.

- a)**Agro Division** : Deals in Supply of agricultural equipments to Farmers & **Total 21 Division** office are there.
- b)**Seed Division** : Deals in Procurement & Distribution of Seeds to Farmers & **Total 31 Processing Centre** are there.
- c)**Agricultural Farms** : Deals in growing of Raw-seed at Farm & **Total 10 Farms** are there.
- d)**Bio-Fertiliser Plant** : Deals in Manufacturing of Liquid Culture & Supply to Division offices.
- e) **Champs** : Deals in agricultural equipment supply to farmers through Suppliers by online process.
- f)**Ready to Eat (RTE)** where ready to Eat foods supplies through associate company to Mahila Bal Vikas Vibhag,CG Govt.
- g)**PPP Division** : Where supplies of various Poultry foods and soya milk to Govt Deptt.
- h) **E-Krishi Division** :Where inspection of various agricultura equipments done directly by suppliers registered under RCO to DY.Director Agriculture & Dy.Director horticulture.
- i) **Head Office** : All administrative works done at HO.

Each of the above units are maintaining accounting data in separate TALLY-PRIME Edit-log Software.

Beej Nigam intends to appoint a professional CA firm for the effective correction in accounting data maintained by all units and reconcile all branch balances & prepare Unitwise, Standalone and Consolidated Financial Statement of Beej Nigam on **IND-AS basis** as required by Companies Act, 2013 and also assist in Statutory Audit & CAG audit of Financial Statement.

2- Schedule of Tender:

S. No.	Descriptions	Tentative Schedule
1	Opening Date & time for Submission of bid	Date 06/05/25 Time 01:30 PM
2	Date & time for Closing of bid	Date 27/05/25 Time 02:30 PM
3	Date & time of Technical Bid	Date 28/05/25 Time 11:30 PM

3. INSTRUCTIONS FOR ONLINE BID SUBMISSION

1. The tender form/bidder documents may be downloaded from the GeM portal. Online submission of Bids through GeM portal is mandatory. Manual/Offline bids shall not be accepted under any circumstances.
2. Tenderers/bidders are requested to visit the GeM portal regularly. Any changes/modifications in Tender enquiry will be intimated by corrigendum through this website only.
3. In case, any holiday is declared by the Government on the day of opening, the tenders will be opened on the next working day at the same time. Nigam reserves the right to accept or reject any or all the tenders.
4. Bidder should submit a hard copy of the Bid document along with all technical documents to the Undersigned on or before the last date of bids submission.
5. Tender Value + - 5% is Rs. 800,000.00 (Eight Lac only) Earnest Money Deposit (EMD) of Rs. 8,000.00 (Rupees Eight Thousand Only) must be deposited in the form of RTGS/NEFT in favor of the C.G.Rajya Beej Evam Krishi Vikas Nigam Ltd to Bank Name- State Bank Of India Branch – Telibandha Raipur **Account Number- 39900628740 IFSC Code – SBIN0005194** of Nigam as below :-
If a firm intends to claim EMD exemption, appropriate documents (Competency Certificate) must be uploaded on the portal.
6. An amount @ 3% of the successful bid amount is to be deposited by the selected firm as Performance Security Deposit in form RTGS/NEFT in favor of the C.G.Rajya Beej Evam Krishi Vikas Nigam Ltd to Bank Account Number of Nigam as belows :-
In the event of non-deposition of the same, the earnest money will be forfeited. No interest on Earnest Money (EMD) and Performance Security Deposit shall be paid by the Beej Nigam to the Vendor.
7. Rates are to be quoted on lump sum yearly basis. However, bill/invoice will be raised as per attached schedule basis by the firm.

OK correction

8.Payment of Fee : Fee will be paid as per Following schedule :

Sr.No:	Particulars	Due Date of Submission	Fees to be paid
1.	Accounting correction of all units along with reconciliation of Inter-unit balances and made entry in accounts data.	After Completion of correction work and correction report deposited of all units	50% of Total Fee +GST as applicable.
2	Preparation of Individual unit wise Financial Statement and Compilation of Standalone Financial Statement for Beej Nigam as a whole.	After submission of Standalone Financial Statement for Beej Nigam	20% of Total Fee +GST as applicable.
3	Preparation of Consolidated Financial Statement for Beej Nigam by in-incorporation data of associate company C.G.Agro Food Corporation	After submission of Consolidated Financial Statement for Beej Nigam	10% of Total Fee +GST as applicable.
4	Assistance in Statutory Audit of Beej Nigam and receipt of Audit report From Statutory Auditor	After Receipt of Report from Statutory Auditor	5% of Total Fee +GST as applicable.
5	Preparing reply of Statutory auditor Report and explained in Internal audit Committee as well as Board of Director's meeting of Financial Statement	At time of BOD Meeting	5% of Total Fee +GST as applicable.
6	Assistance in CAG audit of Financial statement & preparing reply to CAG Comments.	At time of CAG Audit	5% of Total Fee +GST as applicable.
7	Preparation of Management reply to Final CAG Comment and Statutory Auditor's Report (For Director Report) Annexure -B & Annexure-C.	At time of Director's Report preparation	5% of Total Fee +GST as applicable.

9. Initially the tenure will be for 1 year and after satisfactory services tenure may be extended by six months as per mutual consent of both parties.

10. Tender fee 2000+(18% GST Rs. 360.00) Total =Rs. 2360/- will be deposited in Bank Account
Bank Name- State Bank Of India Branch – Telibandha Raipur, Account Number- 39900628740 IFSC Code – SBIN0005194



4. Technical Proposal Evaluation Criteria :

a) MINIMUM ELIGIBILITY CRITERIA FOR TECHNICAL BID

The technical Bid should contain the following information supported by required documents. Bidders must ensure to upload the documentary proofs to substantiate the minimum eligibility criteria mentioned below in their technical bid, otherwise the bid shall not be considered for evaluation:

Sl.No.	Minimum Eligibility Criteria
1	Minimum 10 Years of Firm's Existence as per ICAI Certificate.
2	The CA Firm must have 3 full Time Partners associated with the firm (As per Certificate of ICAI as on 01.01.2025) i.e. Out of which Minimum 2 partners should continue to be a fellow member during their partnership for all the ten years continuously.
3	Minimum 3 years of experience in account correction & Compilation and preparation of Financial statement as per IND-AS basis of Companies Act,2013. out of which working experience in at least one government organization/department (Central PSU/State PSU/Govt. Authority/Autonomous body) is mandatory.
4	The CA firm should have Average Annual Turnover (for 3 Years) minimum of Rs. 25 lakh
5	The CA Firms should have its Branch office in Raipur,
6	The CA Firm should be empanelled by the Comptroller & Auditor General of India (C&AG).

b. Enclosure :

- 1) ICAI Firm Certificate as on 01.01.2025.
 - 1) Firm's Bio-Data.
 - 2) Firm Pan Card Copy.
 - 3) Firm GST Registration Copy.
 - 4) Work order copy for experience in Account correction & compilation.
 - 5) Copy of profit & Loss account for Fy 2023-24.
 - 6) Copy of C& AG empanelment letter.
 - 7) Copy of NEFT/RTGS towards EMD Deposit.
- (All documents should be self certified by any partner)



5. Scope of Work :

A) Correction in Tally Accounts data :

- a) Correction in accounting tally data on the basis of criteria/list attached separately.
- b) Reconciliation of Inter-unit transaction and Balances.
- c) Reconciliation of Head Office Balances with all unit Balances.
- d) Depreciation working as per Companies Act, 2013 and related accounting entry in tally data.
- e) Reconciliation of GST, GST TDS, Income Tax TDS, TCS with books of accounts and respective Return Filed at units as well as Ho level.
- f) Reconciliation of EPF & GIS deducted at Unit Level and deposit thereof at HO Level and responding accounting entry.
- g) Checking & provision of all accrued expenses/expenses payable at year end.
- h) Checking & reconciliation of Closing stock with Manual stock records, Tally data and Physical verification report and accounting for difference if any will be made after consultation at HO.
- i) Valuation of Closing stock on FIFO Basis.
- j) Overall checking of Sundry Debtors having Credit Balances.
- k) Overall checking of Sundry Creditors having Debit Balances.
- l) Apart from above overall checking to compliance of Companies Act, Income Tax Act, & GST Act.
- m) At HO level apart from above Subsidy adjustment, Deferred Tax calculation, Income Tax provision, Gratuity Provision, Leave Encashment to be verified and accounting entry for same be made.
- n) Closing entry for books like profit/loss transferred to Ho and inter-unit balance transfer entry be made in respective accounts of all units & head office.

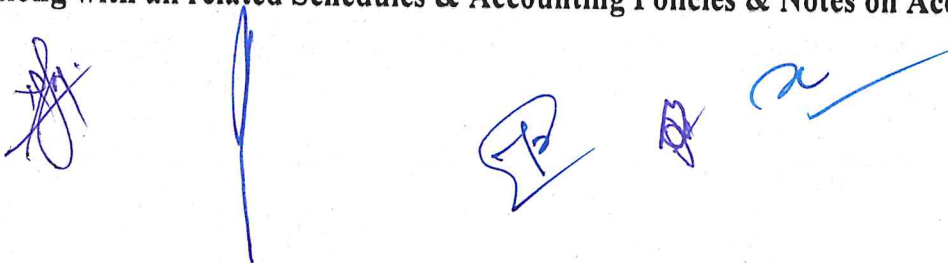
- Records for the accounting correction work will be available at Raipur Head Office/CA office.

B) Preparation of Financial Statement :

1) Unit wise financial statement along with schedules will be prepared for :

- a) Agro Division.
- b) Processing Centres.
- c) Agricultural Farms.
- d) Champs.
- e) Bio-fertiliser Plant.
- f) Head Office.
- g) RTE Division.
- h) Champs Division.
- i) E-Krishi Division.
- j) Public Private Partnership Division (PPP).

2) Combined Stand alone financial Statement for Beej Nigam as a whole as per Companies Act, 2013 along with all related Schedules & Accounting Policies & Notes on Accounts.



(6) Financial Bid

OFFER RATES FOR Chartered Accountant (F.O.R. Destination)

Sl. No.	Item	BASIC RATE (IN RS.)	GST %	RATE INCLUSIVE GST/ IGST as applicable (IN RS.)
1	Account correction of all units along with preparation of unit-wise, Standalone and Consolidated Financial Statement of Beej Nigam. (Total 67 Units) Professional Fees for Financial year 2024-25& 2025-26			

NOTE : 1) FEES QUOTED ABOVE WILL INCLUDING ALL EXPENSES, NO TA/DA OR ANY OTHER EXPENSES WILL BE PAID SEPARATELY.

2) As per rules framed out by the Institute of Chartered Accountant of India, minimum yearly fees for above work will be Rs. 5,00,000/- (Rs. Five Lakhs only) yearly excluding GST, which will be paid extra as per applicable rates.

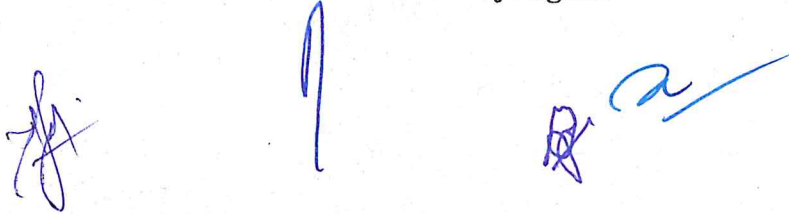
End

3) Consolidated financial Statement for Beej Nigam as a whole as per Companies Act,2013 along with all related Schedules & Accounting Policies & Notes on Accounts. (Beej Nigam and associate company C.G.Agro food Corporation Ltd).

C) Assistance to Statutory auditor appointed by CAG in statutory audit work and checking of financial statement and prepare reply to their audit observation on behalf of Beej Nigam.

D) After Receipt of Statutory Audit Report and Financial statement from Statutory auditor explain the Financial statement before the Internal Audit committee and if required before BOD Meeting.

E) Assistance in CAG Audit of Financial Statement after approval from BOD and prepare reply to their CAG audit observation/draft aidmire on behalf of Beej Nigam.



List of categories where trials are allowed:

- Simulators
- Ship's propulsion machinery, radars and sensors, navigation equipment, communication equipment, RO plants, compressors, cranes, boats, Pilotless Target aircraft, pumps, dehumidifiers etc.
- Aircraft engine/generator/flight deck equipment/air conditioning system/radars
- Tank engine/ generator/ air conditioning system
- Bullet Proof Helmet, Bullet Resistance Jacket
- Drones
- All-Terrain Vehicles (ATV)
- **Communication Equipment for Defense:**
 - Radio Sets:**
 - HF/VHF/FM Manpack Radio
 - Vehicle Radio Set
 - Tactical Communication Systems:**
 - Software Defined Radio (SDR) Systems
 - VHF/UHF Tactical Communication Systems
 - Handheld Satellite Phones (e.g., Iridium)
 - Combat Net Radio (CNR) Systems
 - Satellite Communication Systems:**
 - Very Small Aperture Terminal (VSAT) Systems
 - Satellite Phones
 - Mobile Satellite Communication Systems
 - Command and Control Systems:**
 - Battlefield Management Systems (BMS)
 - Tactical Data Links
 - Encryption Devices (e.g., VINBAX)
 - Surveillance and Reconnaissance Communication:
 - Unmanned Aerial Vehicle (UAV) Communication Systems
 - Ground Control Stations (GCS) for UAVs
 - Remote Video Terminals (RVTs)
 - Electronic Warfare (EW) Communication:**
 - EW Communication Jamming Systems
 - Communication Intelligence (COMINT) Systems
 - Network Infrastructure:**
 - Field Deployable Communication Nodes
 - Tactical Communication Switches
 - Mobile Communication Shelters
 - Navigation and Positioning Systems:**
 - GPS Receivers
 - Navigation Systems for Vehicles and Personnel
 - Specialized Communication Equipment:**
 - Underwater Communication Systems
 - Special Forces Communication Gear
 - Mountain Warfare Communication Equipment
- Contamination Monitor

- Fiber Reinforced Plastic Boat with Motor (RIBs)
- Bukhari Improved Version
- Fire Fighting Equipment's as per DGQA specifications
- Victim Location System with Breaching System
- HDPE Boats
- Pontoon Boats
- Medical equipment
- **Engineering and Mining Equipment for Bomb Disposal Units:**
- Modular protection vehicles
- High Altitude Clothing including Snow Boots