

राष्ट्रीय प्रौद्योगिकी संस्थान मिजोरम
NATIONAL INSTITUTE OF TECHNOLOGY MIZORAM
(An Institution of National Importance under Ministry of Education, Govt. of India)
CHALTLANG, AIZAWL, MIZORAM - 796012

Phone/Fax: 0389-2391774 / 0389-2391236 / 0389-2391699

Email: registraroffice@nitmz.ac.in



**EXPRESSION OF INTEREST
FOR SUBMISSION OF QUOTATION FROM CHARTERED
ACCOUNTANT FOR NIT MIZORAM**

EOI No.: NITMZ/G-1/2/2015/351

Dt. 21.03.2025

Not Transferable

**Last Date and Time of Submission
15th April, 2025 till 12:00 P.M**

**Date and Time of Opening
17th April, 2025 (1:00 P.M)**

Visit us at www.nitmz.ac.in

SECTION - I



राष्ट्रीय प्रौद्योगिकी संस्थान मिजोरम
NATIONAL INSTITUTE OF TECHNOLOGY MIZORAM
An Institution of National Importance under the Ministry of Education, Govt. of India)
CHALTLANG, AIZAWL, MIZORAM - 796012

Phone/Fax: 0389-2391236 / 0389-2391774 / 0389-2391699

Email: registraroffice@nitmz.ac.in

File No.: NITMZ/G-1/2/2015/351

Dated: 21st March, 2025

INVITATION FOR EXPRESSION OF INTEREST

NIT Mizoram invites sealed Expression of Interest (EOI) for submission of quotation from Chartered Accountant for National Institute of Technology Mizoram.

SCHEDULE OF EXPRESSION OF INTEREST

Sl. No.	Activity Description	Schedule
1	Expression of Interest No.	NITMZ/G-1/2/2015/351
2	Publishing Date	21 st March, 2025
3	Last Date and Time of Submission of EOI	15 th April, 2025 (12:00 Noon)
4	Time and Date of Opening of Technical Bid	17 th April, 2025 (1:00 pm)
5	Validity of EOI Offer	90 Days from date of opening
6	Cost of Processing Fee to be deposited	Rs. 500.00 (Non-Refundable)

The EOI Form along with other terms of reference can be downloaded from the Institute's website www.nitmz.ac.in on payment of non-refundable EOI Processing Fee ₹. 5,00.00 (Rupees Five Hundred only) by Online Payment till **15th April, 2025 at the Payment Details given below before 12:00 Noon**. Online Payment and the Receipt should be submitted along with the EOI Documents.

NATIONAL INSTITUTE OF TECHNOLOGY MIZORAM
ACCOUNT No. : 33755447886
STATE BANK OF INDIA
BAWNGKAWN BRANCH, AIZAWL
IFSC: SBIN0007059

The transaction details shall be mentioned/ attached in the Quotation form (Annexure - I). Payment through physical mode - Demand Draft/Cheque/Cash etc. will not be accepted.

EOI received through Registered Post/Speed Post/Courier before the above referred Date and Time shall be considered. The same shall be opened on **17th April, 2025 at 1:00 P.M.**

SECTION – II

BACKGROUND AND SCOPE OF THE REQUIREMENT:

National Institute of Technology Mizoram is an Institute of National Importance under Ministry of Education, Govt. of India. Presently, the Institute is functioning in rented buildings at Chaltlang, Aizawl with Hostels at Durtlang, Aizawl.

Application in the prescribed format along with documentary proof are invited from reputed Chartered Accountant Firms with experience of conducting inspection and compilation of accounts in Central/State Government Departments, CFTIs and well conversant with direct and indirect tax law of India. Experience in inspection and compilation of account of an Educational Institution will be given preference. The inspection and compilation of the accounts of the Institute and other allied accounting work is required to be carried for the year **2024-2025**. The audit assignment is expected to starts from **May 2025**.

Eligibility Criteria of Intending bidders for vendor empanelment: (Proof/supporting documents to be enclosed for the points mentioned below:

1. a) The firm must be registered with the Institute of Chartered Account of India.
b) The annual turnover of the firm for the last three financial year must be more than Rs. 5 lakhs per annum.
c) The firm and/or partner must not be guilty of professional misconduct.
d) The vendor firm must have audited/undertaken other assignment in Central/State Government Departments, CFTIs. The firm having Branch Office/Hqtrs. Operating in Aizawl, Mizoram
2. The Firm/Agency should be member of the Institute of Chartered Accountants of India with valid certificate of practice. The firm shall provide previous experience with a list of agencies (Government / Statutory bodies/ Professional, educational institutions/central universities) along with annual turnover for the last three years.
3. National Institute of Technology Mizoram reserves the right to approve or reject any or all the vendors. The decision of the National Institute of Technology Mizoram Authority will be binding and final in all cases in respect of acceptance/rejection/arbitration.

Performa for Quotation

Expression of Interest submitted in response to EoI issued for submission of Quotation from Chartered Accountant Firms for NIT Mizoram for inspection and compilation of account.

Sl.No.	Particulars	Description in details
1	Name of Firm	
2	Complete Address with contact No. & e-mail	
3	Date of Establishment: Professional Experience (in years)	
4	Constitution of the firm: a) Proprietorship: Yes/No b) Partnership: Yes/No	
5	ICAI Registration No.	
6	State about the Financial Status and Turn over (for the last three years) i) 2021-2022 ii) 2022-2023 iii) 2023-2024	
7	PAN Card No.	
8	GST.IN No.	
9	Previous Experience: i) Statutory ii) Inspection & Compilation iii) Other Assignment (Enclose photocopies of work orders of the reputed clients i.e, Central/State Government Departments, CFTIs)	
10	Enclose undertaking stating that the firm is not blacklisted from any Govt. of India/ State Government/ Institutions/Central Universities.	
11	Quoted Price for the year 2024-2025	₹.

Date:

Signature
Name of Firm with Seal

UNDERTAKING WITH REGARD TO BLACKLISTING/NON-DEBARMENT

To,

The Registrar-in-charge
National Institute of Technology Mizoram
Chaltlang Dawrkawn, Aizawl, Mizoram – 796 012

Subj: Submission of Undertaking with regard to Blacklisting/Non-Debarment
Ref: EoI File No.: NITMZ/G-1/2/2015/351, Dated:21st March, 2025

Sir,

I/We here by confirm and declare that I/We, M/s _____
_____ of _____ is
not blacklisted/Deregistered/debarred by any Central/State Government department/
Public Sector Undertaking/ Private Sector/ or any other agency for which we have
executed/undertaken the works/services during the last 3 years.

Date:

Authorized Signatory
Name & Seal