



परियोजना निर्देशक का कार्यालय
अंडमान तथा निकोबार एड्स नियंत्रण सोसाइटी (अ.नि.ए.न.सो.)
Office of the Project Director
Andaman & Nicobar AIDS Control Society (ANACS)
National AIDS Control Organization (NACO)
Under Ministry of Health & Family Welfare, Govt of India

F.No: 1-80/ANACS/Statutory Audit/2024-25/Vol.II/ 731

Dt: 03.10.2024

e-Tender Notice

The Andaman & Nicobar AIDS Control Society, Atlanta Point, Port Blair invites e-tender from the eligible Chartered Accounts firms for appointment of Chartered Accountant for conducting Statutory Audit of Andaman & Nicobar AIDS Control Society for the financial year 2024-25 & filing of yearly Income tax return of the Society with the Income Tax Department for the financial year 2024-25 for a period of 01 year.

Sl. No.	Particulars	Qty	Audit Charges
1.	Expression of Interest for appointment of Chartered Accountant firm for conducting Statutory Audit of the Andaman & Nicobar AIDS Control Society for the Financial Year 2024-25.	01 No	Per year
2.	Filing of yearly Income Tax return including 10B of the Society with the Income Tax Department for the Financial Year 2024-25	01 No	Per year

CALL FOR EXPRESSIONS OF INTEREST (EoI):
CHARTERED ACCOUNTANT FIRMS FOR THE STATUTORY AUDIT OF THE
ANDAMAN AND NICOBAR AIDS CONTROL SOCIETY

1. The A & N State AIDS Control Society (SACS) is implementing the centrally sponsored scheme National AIDS Control Programme (NACP) Phase V in the State. The Society is received grant-in-aid from Ministry of Health & Family Welfare, New Delhi through National AIDS Control Organization (NACO) for which this invitation of bids is issued. SACS is a registered organisation under the control of the State Government and it the nodal organisation for all the HIV/AIDS prevention and control work that is taken up in the state. SACS releases fund to peripheral organizations like NGOs and hospitals under the Government sector. Hence it is essential to assess as to conduct a statutory audit under the provision of the Societies Registration Act, 1860 as applicable in the State. The Budget of the society for the financial year 2024-25 is **Rs. 471.69 Lakhs.**

2. Expressions of Interest are invited from the firms of Chartered Accountants (CA) empanelled by C & AG as per TORs approved by Department of AIDS Control (DAC), MoHFW, New Delhi to conduct the statutory audit of the SACS/MACS for a financial year.



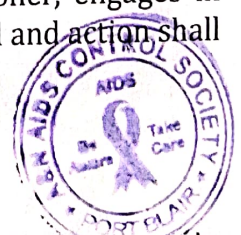
MRV
03/10/24
Procurement Officer I/c.
A & N AIDS Control Society

Terms & Conditions

1. The tender should be submitted through e-procurement portal Cppp (www.eprocure.andaman.gov.in) with annexed Bid Security declaration (Annexure-I) on or before **24.10.2024 at 11.00 p.m.** The tender shall be opened before the purchase committee, ANACS, under the chairmanship of Project Director, ANACS on the same day at **11.30 p.m.** The financial bid will be open in the CPP portal after evaluation of Technical Bid.
2. In case of date of opening of the quotations/tender happens to be Govt. Holiday, the same shall be opened on the next working day at the same time.
3. The bidder should upload following documents, failing to which their bid will be liable to be rejected:
 - (a) Status of the Firm Partnership/ Sole Proprietary Ship (Part - A) (Mandatory)
 - (b) Bid Security declaration (Annexure-I) (mandatory).
 - (c) Copy of Pan card (mandatory).
 - (d) Bank details viz. Account number, Bank name, Branch, MICR, IFSC & Mobile number (mandatory).
 - (e) An undertaking that the firm has read & understood all the terms & conditions of this tender notice and agree to comply the same (Part B) (mandatory).
 - (f) Copy of experience certificate.
2. The quotationers/tenderer must quote the rates of all works mentioned above. The rates quoted should be in Indian Rupees and inclusive of all taxes, GST etc. The total collective rate of all the above items shall be considered to determine the lowest rate bid while finalizing the tender and no correspondence in this regard shall be entertained.
3. The CA Firm should be conduct the Statutory Audit of this Society at the A & N AIDS Control Society office situated at Atlanta Point, Sri Vijaya Puram (Port Blair) and submit the Audit Report before 30th June of following financial year.
4. In case of tie in financial bid (L-1 rate), the contract will be awarded to those firm who have maximum years of experience
5. The pre-receipted bill in favour of the Project Director, ANACS shall be submitted after completion of the above said work for making necessary payments.
6. The Project Director, A & N AIDS Control Society reserves the rights to accept or reject any quotation and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.
7. In case, any person/persons acting on behalf of the tenderer/quotationer, engages in corrupt and fraudulent practice, their Tender/Quotation shall be rejected and action shall be initiated against them.

Eligibility & Assessment Criteria:

The EoI and capability will be assessed against evidence of skills and experience in providing accountancy services in the State. **A Cooling period of 02 years may be kept for CA firms who have audited a particular SACS continuously for a period of 03 years.**



CPPP
ID on
ase
v

For Further Information

For further information on EOI & NACP, interested bidders are requested to contact the following email id: andamansacs1@gmail.com

or

The contact person is: Shri. K A Satheesh Kumar, Assistant Director (Finance) 9679507477.
and Shri. Adir Baroi (Finance Assistant) 9933280180.

MAH
03/10/24

**Procurement Officer I/c.
A & N AIDS Control Society**



BID-SECURITY DECLARATION

To

The Project Director,
A & N AIDS Control Society,
Red Ribbon Building,
Atlanta Point, Port Blair

I/We hereby accept that I/We may be disqualified from the bidding /tender process if I am/we are in a breach of obligations under bid conditions, I/We have withdrawn or unilaterally modified /amended/revised my/our bid during bidding process for a period of three years from the date of disqualification.

Seal & signature of the tenderers



ANNEXURE – IX (B)
EXPRESSION OF INTEREST FOR SHORT LISTING CHARTERED
ACCOUNTANT FIRMS FOR THE STATUTORY OF THE ACCOUNTS OF
ANDAMAN AND NICOBAR SACS FOR THE FINANCIAL YEAR 2024-25
& FILING OF YEARLY INCOME TAX RETURN OF THE SOCIETY WITH THE
INCOME TAX DEPARTMENT FOR THE FINANCIAL YEAR 2024-25

PART- A

Status of the Firm Partnership ☐ Sole Proprietorship ☐

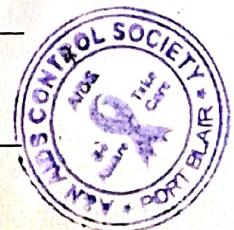
- 1.
- a) Name of the firm (in Capital letters) _____
- b) Address of the Head Office _____
(Please also give office telephone no. _____ Office Fax No. _____
and official e-mail address) _____
- c) PAN No. of the firm _____
2. ICAI Registration No. _____ Region Name _____
Region Code No. _____
3. Empanelment number with C&AG;-
- 4.
- a) Date of constitution of the firm.
- b) Date since when the firm has a full time FCA.
5. Full-time Partners/Sole Proprietor of the firm as on 1st January, _____

Sl. No.	Continuous association with the firm	Number of FCA	Number of ACA
a)	Less than one year		
b)	1 year or more but less than 5 year		
c)	5 years or more but less than 10 years		
d)	10 years or more but less than 15 year		
e)	15 years or more		

Note: Please attach the copy of Firm's Constitution Certificate issued by ICAI as on 01.01.2024.

6. Number of Part time Partners if any, as on 1st January, 2024 _____
7. Number of Full time Chartered Accountant as on 1st January, 2024 _____
8. Number of audit staff employed full-time with the firm
- a) Articles/Audit Clerks _____
- b) Other Audit Staff (with knowledge of book keeping and accountancy)

- c) Other Professional Staff (please specify) _____
(list to be attached for Sl. No. 5 to 8)



9. Number of Branches if any (please mention places & locations)

(enclose the copy for detail)

10. Whether the firm is engaged in any internal or external audit or providing any other services to any Govt. Company/Corporation or co-operative institution etc. If 'yes', details may be given on a separate sheet.

Yes/No

11. Whether the firm is implementing quality control Policies and procedures designed to ensure that all audit are conducted in accordance with Statements on Standard Auditing Practices. (If yes, a brief note on the procedure adopted is to be enclosed)

Yes/No

12. Are there are any court/arbitration/ legal cases against the firm (If yes, give a brief note of the cases indicating its present status)

Yes/No

13. Fees earned by the firm for the last 5 years.

Type of audit	PSU/Autonomous Body	Companies in private sector	Banks
Statutory/Branch Audit/ 6-monthly audit review			
Internal/Concurrent Audit			
Total of the above			

14.

- Estimated cost of the tender is **Rs. 1,00,000/-**.
- Evaluation of financial bid will be considered only of those firms who score 75% marks in the technical Bid.
- Tenderers are requested to quote strictly as per the format for easy and proper evaluation.



UNDERTAKING

I/We the sole proprietor/partners of M/S----- chartered accountants do hereby jointly and severally verify and declare :-

- i) That the particulars given are complete and correct and that if any of the statements made or the information so furnished in the application form is later found not correct or false or there had been suppression of material information, the firm would not only stand disqualified from the allotment, but would be liable for disciplinary action under the Chartered Accountants Act, 1949 and the regulations framed thereunder;
- ii) That the firm proprietor or partners have not been debarred or cautioned by ICAI during the last five years (if cautioned give details);
- iii) That individually we are not engaged in practice otherwise or in any other activity which would be deemed to be a practice under Section 2(2) of the Chartered Accountants Act, 1949;
- iv) That the constitution of the firm as on 1st January of the relevant year shown in the Expression of Interest is the same as that in the Constitution Certificate issued by the ICAI.

Sl. No.	Name of the Partner/sole Proprietor	Membership registration number	PAN. No.	Dates of payment of fees for the relevant year A/B*	Signature of Partner/Sole Proprietor

*A for membership

B for issue of Certificate of practice

(seal of the firm)

Place:

Date:

Encl _____ pages



Signature of Proprietor/Sole Partner