



DESIGNED TO EXCEL

ODISHA CONSTRUCTION CORPORATION LTD.  
(A Govt. of Odisha Undertaking)  
*Gopabandhu Nagar, Unit-VIII, Bhubaneswar.*

**EoI Notice No. 03 /OCCL/2024-25 (On-line)**  
**BID IDENTIFICATION NO- OCCL-EOI/FA/03/2024-25**

**EXPRESSION OF INTEREST (EOI)** for Engagement of registered Chartered Accountant Firm(s) to undertake the Special Audit for the work "*Construction of Tunnel and allied works of Chheligada Irrigation Project*".

Managing Director

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**ODISHA CONSTRUCTION CORPORATION LTD.**

**(A Govt. of Odisha Undertaking)**

**Gopabandhu Nagar, Unit-VIII, Bhubaneswar.**

**DIST-Khurda-751012, Tel-0674-2562020, e-mail:theoccltd@odishaconstruction.com**

Expression of Interest for Engagement of registered Chartered Accountant Firm(s) to undertake the Special Audit

**Notice No.8405**

**Date: 30.08.2024**

**NOTICE INVITING EXPRESSION OF INTEREST THROUGH OCCL WEBSITE**

1. The Managing Director, OCCL, Bhubaneswar on behalf of Odisha Construction Corporation Limited (OCCL) invites Expression of Interest (EOI) online for engagement of registered Chartered Accountant firm (s) to undertake special audit for the following works being executed by OCCL.

Sl. No.	Name of Assignment	Availability of the EOI in the OCCL website ( <a href="http://www.odishaconstruction.com">www.odishaconstruction.com</a> )	Opening of the EOI (online)	Period of assignment
1	<i>Special Audit for the work "Construction of balance work of Spillway of Lower Suktel Irrigation Project."</i>	30.08.2024, 3.30 PM to 09.09.2024, 5.30 PM	10.09.2024, 12.00 Noon	07 (Seven) Days
2	<i>Special Audit for the work "Construction of Syphon Aqueduct at RD 2820m of right Extension Main Canal over river Sagada."</i>			
3	<i>Special Audit for the work "Construction of Tunnel and allied works of Chheligada Irrigation Project."</i>			

2. EOI document with detailed terms and conditions will be available online on OCCL website i.e. [www.odishaconstruction.com](http://www.odishaconstruction.com) from Dt. 30.08.2024, 03.30 PM to Dt. 09.09.2024 (up to 5.30 PM). The intending agency has to download the EOI document and duly fill in the required places of the document and submit the complete offer enclosing the required credentials in OCCL Head Office, Unit-VIII, Gopabandhunagar, Bhubaneswar on or before Dt. 09.09.2024 (up to 5.30 PM) in a sealed cover mentioning their firm's name. The EOI shall be received through Speed Post/Registered Post only and shall be opened on Dt. 10.09.2024 at 12.00 Noon in the Conference Hall of OCC Ltd (1<sup>st</sup> Floor), Head Office, Bhubaneswar in presence of the Agency/Firm who may like to witness the opening. The Corporation shall in no way responsible for postal delay etc. The agencies have to ensure that, their offer (EOI) should reach this office on or before Dt.09.09.2024, 5.30 PM positively. No application received after the schedule time will be entertained.
3. The selected qualified L-1 bidder shall be intimated by the Head Office through e-mail.
4. Subsequent corrigendum/addendum if required shall only be available in web site [www.odishaconstruction.com](http://www.odishaconstruction.com).
5. OCCL reserves the right to accept / reject any / all proposals / cancel the entire short-listing process at any stage without assigning any reason thereof.

-Sd-

**Managing Director**

Memo No 8406

Date: 30.08.2024

Copy to the F.A & C.A (DDO), OCCL/ F.A & C.A.O, OCCL/Dy F.A, OCCL for information and necessary action. They are requested to intimate ensure more participation of the Chartered Accountant Firms in the above EOI.

-Sd-

**Managing Director**

Memo No 8407

Date: 30.08.2024

Copy to the Senior Manager (Civil), System Business Division, OCCL, Head Office for information and necessary action. He is requested to ensure publication of the above EOI in the OCCL website in scheduled time.

-Sd-

**Managing Director**

Memo No 8408

Date: 30.08.2024

Copy to the Notice Boards of Head Office, OCCL for information.

-Sd-

**Managing Director**

**SECTION: 1**

**INFORMATION & INSTRUCTION TO AGENCY/FIRM**

## DETAILED NOTICE INVITING EXPRESSION OF INTEREST

1. The Managing Director, OCCL, Bhubaneswar on behalf of Odisha Construction Corporation Limited (OCCL) invites Expression of Interest (EOI) online for engagement of registered Chartered Accountant firm (s) to undertake special audit for the following works being executed by OCCL.

Sl. No.	Name of Assignment	Availability of the EOI in the OCCL website ( <a href="http://www.odishaconstruction.com">www.odishaconstruction.com</a> )	Opening of the EOI (online)	Period of assignment
1	<i>Special Audit for the work "Construction of Tunnel and allied works of Chheligada Irrigation Project."</i>	30.08.2024, 3.30 PM to 09.09.2024, 5.30 PM	10.09.2024, 12.00 Noon	07 (Seven) Days

2. **The EOI is invited from the registered Chartered Accountant Firm only.** The agency/Firm has to download the EOI document from the OCCL website i.e. [www.odishaconstructioncorporation.com](http://www.odishaconstructioncorporation.com) submit the detailed EOI documents duly filled in the required spaces with their signature on each page. The proposal is to be submitted in a sealed cover mentioning the firm's name and EOI Notice No. & Name of assignment along with all the required credentials through Speed Post/Registered Post only addressing to the Managing Director, Odisha Construction Corporation Limited, Gopabandhunagar, Unit-VIII, Bhubaneswar-12, Odisha.
3. The agency/firm can submit their offer for any of the assignments or all the assignments. The agency/firm willing to participate in more than one work has to submit separate proposals in sealed covers mentioning the name of assignments.
4. The agency/firm has to fill in the Price Schedule in prescribed proforma and put his signature and seal failing which the proposal shall be rejected.
5. The last date and time for submission of EOI, date of opening of EOI as mentioned in the Data Sheet.

Data Sheet:

Sl. No.	Particulars	Details
1.	Name of the Employer	O.C.C. Ltd
2.	Method of Selection	As per the short listing criteria provided in the EOI document
3.	Proposed Validity	90 Days
4.	Publication of EOI Notice	Dt. 30.08.2024 Time:03.30PM
5.	Date of Issue of EOI	Dt. 30.08.2024 Time:03.30PM
6.	Last date of submission of EOI through e-procurement portal	Dt. 09.09.2024 Time: 5:30 PM
7.	Date & Place of opening of EOI Proposal	Dt. 10.09.2024 Time: 12.00 Noon at O/o the MD, OCCL.

## **6. Objective**

This Expression of Interest ["EOI document" or "EOI"] has been prepared exclusively for the purpose of inviting offers from the registered Chartered Accountant Firm(s) to conduct a special Audit for the works as mentioned in the Notice Inviting EOI.

## **7. Validity of the Proposal:**

Proposals shall remain valid for a period of 90 (ninety) days from the date of opening of the EOI proposal and its validity period may be extended on mutual consent.

## **8. Seek Clarification:**

The agencies/firms are allowed to visit the office of Managing Director, OCCL, Bhubaneswar and meet the authorized officer and make their queries clarified.

## **9. Preparation and Submission of EOI Proposal:**

The process of preparation and submission of EOI has been mentioned at SI No. 2, 3 & 4.

**10.** The qualified lowest agencies/firms shall be intimated through official correspondence address/ e-mail.

## **11. Legal Jurisdiction:**

All legal disputes are subject to the jurisdiction of Hon'ble High Court of Odisha and its sub-ordinate Courts.

## **12. Confidentiality:**

Information relating to evaluation of proposals and Short-listing shall not be disclosed to the contractor / agency / bidders who submitted the proposals or to other persons not officially concerned with the process.

## **13. Definitions**

**"Government/Owner/Employer:** Means the Government of Odisha/ Department of Water Resources/ Managing Director, OCCL and shall include its appointed officers, legal representatives, successors and assigns.

**14.** Further information can be obtained at the address below during office hours: from 30.08.2024 to 04.09.2024, 10:30 AM to 3:30 PM.

Managing Director,

OCCL, Bhubaneswar

e-mail: theoccltd@odishaconstruction.com

**SECTION: 2**

**ELIGIBILITY & PRE-QUALIFICATION CRITERIA**



### 1. **Pre-Qualification Criteria:**

Interested agencies/firms should provide explicit information demonstrating the requisite qualification and relevant experience to perform the Special Audit of the specified work. Each bidder will be assessed based on the following pre-qualification criteria. The bidder is required to produce the copies of the required supportive documents / information as part of their EOI failing which the EOI will not be considered for short-listing.

<b>Sl. No.</b>	<b>Short listingCriteria</b>	<b>Supportive Documents</b>
1.	The agency/Firm should be a consulting firm/ company/ body registered or incorporated in India as a registered Chartered Accountant Firm.	Certificate of Incorporation/ registration issued by competent authority shall be enclosed.
2.	The Agency/Firm must have completed/ assigned at least one similar assignment for any Government Organization/ PSU in last five years i.e. 2019-20 to 2023-24 including current FY.	Copies of Work Order & Satisfactory Work Completion Certificates from the client shall be enclosed.
3.	Agency/Firm shall furnish an affirmative statement as to the existence of any potential conflict of interest on the part of the bidder due to prior, current, or proposed agreements, engagements, or affiliations with the OWNER/Employer.	Undertaking from the agency/Firm as per the format shall be enclosed.
4	The agency/Firm shall enclose the photocopies of GSTN & PAN of their firm.	Photocopies of GST & PAN to be enclosed.
5	The agency/Firm shall submit a self attested undertaking swearing that "All the documents and attachments are true to the best of their Knowledge and belief"	Undertaking to be enclosed

**Please note - For the purposes of this EOI, consortium / JV is not allowed.**

#### **SUBMISSION OF PROPOSALS**

- (i) The agency/Firm shall upload its proposal in complete shape along-with the above stated documentary evidence and undertakings as required in Prescribed Annexure.
- (ii) Only those who fulfill all the eligibility criteria are eligible to participate in the EoI. The agency/Firm are not barred from producing any additional evidences or testimonials other than the ones asked for in this EoI which may be relevant.
- (iii) The offer for EoI as per this document shall be valid for a period of 90 days from date of submission which may be extended further if required, at the discretion of OCC Ltd.
- (iv) Agency/Firm shall bear all costs associated with preparation and submission of their proposals to the Head Office, Odisha Construction Corporation through Speed Post/Registered Post. Any deviation from the prescribed Forms and Annexure will entail the agency/firm for disqualification. The agency/firm should ensure that all the Forms and Annexure should be serially numbered and all pages duly signed by the Competent Authority.

#### **EVALUATION PROCESS (Technical Bid):**

- (v) EoIs shall be screened by Evaluation Committee of OCC Ltd. as per eligibility criteria and based on the documents submitted as listed out.

- (i) The Evaluation Committee shall shortlist a maximum of Top Three Agency/Firm (in case the number of Eligible Proposers are less than three, all will be shortlisted) based on their presentations as also taking into consideration the past experience of handling similar kind of projects, strength and qualification of their manpower of the Proposer, financial strength, Completion of special audit etc. The decision of the Evaluation Committee shall be final in this regard.
- (ii) OCC Ltd Will take up references and reserves the right to pay due heed to the agency/firm's performance elsewhere and any past experience with OCC.
- (iii) Shortlisted Agency/Firm will be issued Bid Documents containing detailed Scope of work/ Terms of Reference, deliverables, payment terms, other terms and conditions etc. and have to submit their Bid in a sealed envelope as per the procedure, details, formats furnished thereupon.
- (iv) The successful L-1 bidder will be required to execute a contract with OCC Ltd., the terms of which will be largely based on the bid document to be issued in later stage.
- (v) The Evaluation Committee reserves the right and therefore may waive any minor insufficiency, non-conformity or irregularity in the response to the EOI that does not constitute a significant material deviation provided such waiver does not prejudice or affect the short listing of any Agency/Firm. No query shall be entertained from any unsuccessful Bidder by OCC Ltd.

**EVALUATION PROCESS (Price Proposal):**

- (vi) The agency/firm has to quote their rate in the prescribed LS BoQ (Lump-Sum Bill of Quantity) provided in the EOI document.
- (vii) The rate quoted by the agency/firm shall be inclusive of all the cost such as T.A, D.A, Lodging, Boarding, transportation of manpower and all other related expenditure that may incur to complete the special audit in all respect. No payment other than the quoted/negotiated amount shall be made to the agency/firm. GST as applicable shall be paid extra to the agency/Firm on production of GST Invoice.
- (viii) The shortlisted qualified agency/Firm whose rate shall be found lowest and reasonable shall be awarded with the above assignment.

**CONFIDENTIALITY OF DATA AND DOCUMENTS:**

- (ix) The intellectual Property Rights (IPR) of the data collected as well as deliverables produced for OCC Ltd. shall remain with OCC Ltd.
- (x) The Agency/Firm engaged, shall not utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of his assignment or during the course of assignment for OCC Ltd., without the express written consent of the Competent Authority.
- (xi) The Agency/Firm shall be bound to return/hand-over all the records of assignment to authorized officer/ authority before the expiry of the contract and before the final payment is released by OCC Ltd.

CONFLICT OF INTEREST:

OCC Ltd., may terminate the contract of engagement of the Agency/Firm in following conditions:

- (i) Agency/Firm is unable to address the assigned work.
- (ii) Quality of the work is not satisfaction of the concerned Trade/service divisions.
- (iii) The Agency/Firm fails in timely achievement of the milestones as finally decided by OCC Ltd.
- (iv) The Agency/Firm is found lacking in honesty and integrity.
- (v) OCC Ltd., reserves the right to terminate the engagement by serving 15 days written notice to the Agency/Firm. Termination shall be affected on the day right after the completion of 15days of delivery of such notice.

**SECTION: 3**

**SCOPE OF WORK**

#### SCOPE OF WORK:

The Special Audit shall encompass all necessary regulations, guidelines, and procedures of Finance Department/Company's Act to ensure a consistent, fair, and efficient Special Audit Report that aligns with the organizational goals and statutory requirements.

- a) To Prepare the Special Audit Report of the Project since its inception.**
- b) To access the actual Profit/Loss of the Project**
- c) To suggest the Corporation whether, passing on the benefit of Price variation/adjustment to the job worker/agency as per Works Department Memorandum No. 15447/W, dated. 19.11.2019 shall entail loss to the Corporation.**
- d) Status of Price escalation received/to be receivable from Department and the proposed amount of Price adjustment payable to the agency/job worker and the financial implication thereon.**
- e) Detailed Special Audit Report with Specific recommendation of the agency/firm.**

**Section: 4**

**Forms & Annexure**

**(On Letter head of the Agency)**

**Form-I**

**PROPOSALFORENGAGEMENT**

To  
The Managing Director,  
Odisha Construction Corporation Ltd.,  
Bhubaneswar

Subject: **Notice No** \_\_\_\_\_

Dear Sir,

With reference to your EOI dated ...../...../2024-25, we have examined and understood the contents of the document including all annexure and hereby submit our Proposal for \_\_\_\_\_. The Proposal is unconditional and unqualified.

1. We agree to keep this offer valid for 90 days from the date of submission of Proposal specified in this EOI.
2. We agree and undertake to abide by all the terms and conditions of this EOI.

We submit this Proposal under and in accordance with the terms of this EOI. Our Proposal is consistent with all the requirements of submissions as stated in this EOI and will be kept compliant in case of any subsequent communication from OCC.

We confirm that the information submitted by us in our Proposal is true and correct.

Yours Faithfully,

Authorized Signatory  
Full Name: (In Capital Letters)  
Designation:

**FORMAT FOR EOI RESPONSE**

Following details shall be furnished by the interested companies/agencies:

*Note: Separate sheets may be used wherever necessary.*

1. Name & Address of the Organization:
2. Type of Organization :
3. Name & Designation of the concerned officer to whom all references shall be made:
4. Fax nos.:
5. Phone nos./Mobile Nos. :
6. E-Mail ID :
7. Chief of the Organization  
:E-mail Id:  
Telephone:
8. Total No. of Employees/Man power Strength:
9. Documents to be attached as per Annexure-A
10. **Manpower:** Man power Strength of the firm to be furnished.
11. **Educational Qualification, Certification in Audit Competencies & Experience:**  
Educational Qualification and Experience of the CA firm to be furnished.
12. **Additional Information:** Additional information may be provided if any.
13. Name & address of local representative, if any:

Place :

Date:

Signature of Bidder:

Name in Full:

Designation:

Agency/Firm Seal:



Certificate of Authorization & No Blacklisting

I \_\_\_\_\_ son/wife of Shri  
\_\_\_\_\_ Am the Proprietor/ Director/ Partner/  
Authorized Signatory of M/s \_\_\_\_\_ and do hereby solemnly affirm and declare  
as under:

a) That, I am the Authorized Signatory of M/s  
\_\_\_\_\_.

b) That, we M/s \_\_\_\_\_ have not been blacklisted and/ or debarred by  
any Central /State Govt./PSU/ Autonomous body of the Govt. in last 05 years as on the  
date of submission of the proposal.

In case the above declaration is found to be incorrect or wrong, the contract, if awarded  
to us, shall be terminated immediately and the Organization shall be liable to be  
blacklisted/debarred for future works/contract with OCC Ltd. Any such action shall, however,  
be without prejudice other rights of OCC including indemnifying losses under the law.

The above declarations are given in accordance with Proposal conditions.

(Authorized Signatory)

(Name of the signatory along with seal)

**Note: - The signatory should not affect any variation in the text of declaration.  
Declaration in any other form shall not be acceptable and shall render the  
Agency/Firm for disqualification of the Proposal.**

INFORMATION REGARDING ANY CONFLICTING ACTIVITIES AND DECLARATION THEREOF

Are there any activities carried out by your agency which are of conflicting nature as mentioned in Section 2: [Eligibility & Pre-qualification Criteria]. If yes, please furnish details of any such activities.

If no, please certify,

IN BIDDER' S LETTER HEAD

I, hereby declare that our Agency as Individual is not indulged in any such activities which can be termed as the conflicting activities as mentioned in Section 2: [Eligibility & Pre-qualification Criteria].

I, also acknowledge that in case of misrepresentation of any of the information, our proposal / contract shall be rejected / terminated by the Employer which shall be binding on us. Further course of action towards blacklisting/debarring our firms may be initiated against us as per the procedure.

Authorized Signatory [In full initials with Date and Seal]:

Communication Address of the Bidder:

**Section: 5**

**Financial proposal**

## LUMP-SUM BOQ

SI No	Item	Quoted amount (Rupees in figures)	Quoted amount (Rupees in words)
1	<i>Undertaking the Special Audit for the work "Construction of Tunnel and allied works of Chheligada Irrigation Project" by the registered Chartered Accountant Firm and submission of report as per the conditions of the EOI and scope of work including cost and wages of all man power, TA/DA, Lodging/Fooding/Accommodation etc. all complete and submission of the Detailed Special Audit Report within 7 days of issue of Work Order. (excluding GST)</i>		

- Payment shall be made to the selected L-1 agency/firm after successful and satisfactory completion of the assignment in all respect.

Signature of the bidder