

आयुक्तालय, कॉलेज शिक्षा, राजस्थान, जयपुर

(डॉ. राधाकृष्ण शिक्षा संकुल ब्लॉक नं.4, जे.एल.एन मार्ग, जयपुर)

TEL- 0141-2706847, email: dce.egov@rajasthan.gov.in

क्रमांक: F7(4)(SVS)Academic CA/2024/Store-15944-PartFile(1)/ 114

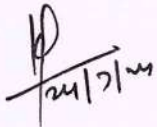
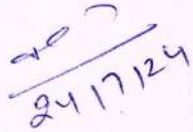
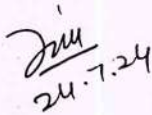
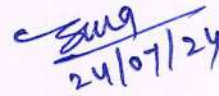

दिनांक: 26/07/2024

BID DOCUMENT FOR RATE CONTRACT OF HIRING OF CHARTERED ACCOUNTANT FIRM FOR ASSESSMENT OF ITRs/AFFIDAVITS FOR SWAMI VIVEKANAND SCHOLARSHIP SCHEME FOR ACADEMIC EXCELLENCE

Mode of bid submission	Offline Single Stage one part Bidding
Procuring entity	Joint Director, Drawing & Disbursing Officer, College Education, Jaipur
email address procuring entity	dce.egov@rajasthan.gov.in dce.oap@gmail.com

Name of bidding firm (To be filled by bidder)	
Contact person (authorized bid signatory) (To be filled by bidder)	

Signature of Bidder with Seal


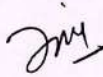
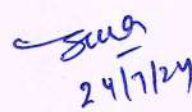
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Signature of Bidder with Seal


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निविदा आमंत्रण सूचना

निर्देशानुसार योग्य निविदादाताओं को सूचित किया जाता है कि विभाग में संचालित स्वामी विवेकानन्द स्कॉलरशिप फॉर एकेडमिक ऐक्सिलेंस स्कीम में प्राप्त आवेदनों की आई.टी.आर./ शपथ पत्र मूल्यांकन हेतु चार्टर्ड अकाउण्टेंट फर्म की सेवाएँ लिए जाने हेतु दिनांक 02.08.2024 तक निविदा जिसकी अनुमानित लागत 3,00,000 है, आमंत्रित की जाती है।

मुहर बन्द निविदाएं निर्धारित निविदा प्रपत्र में दिनांक 02.08.2024 अपरान्ह 1.00 बजे तक स्वीकार की जाएंगी। जो उसी दिन दिनांक 02.08.2024 को उपस्थित निविदादाताओं के सम्मुख अपरान्ह 03.00 बजे खोली जायेगी।

योग्य निविदादाता निविदा पत्र एवं शर्तें कार्यालय समय में रुपये 500/- Demand Draft / Bankers Cheque/e-Gras Challan द्वारा आयुक्त कॉलेज शिक्षा, जयपुर के नाम जमा कराकर दिनांक 01.08.2024 को साय: 6.00 बजे तक विभाग से क्रय किया जा सकता है।

मुहर बंद भरी हुई निविदा प्रपत्र के साथ बोली प्रतिभूति (BID SECURITY) रुपये 6,000/- (In Words Six Thousand Rupees only) का DD/Banker's Cheque/ e-Gras Challan/Bank guarantee द्वारा आयुक्त कॉलेज शिक्षा, जयपुर के नाम पर जमा करवाना आवश्यक होगा। इस के बिना निविदाय स्वीकार नहीं की जायेगी।

निविदा प्रपत्र राजस्थान राज्य लोक उपापन पोर्टल <http://sppp.rajasthan.gov.in> से DOWNLOAD किया जा सकता है। DOWNLOADED निविदा प्रपत्र के साथ निविदा प्रपत्र शुल्क रुपये 500/- D.D/Banker's Cheque आयुक्त कॉलेज शिक्षा, जयपुर के नाम पर निविदा प्रपत्र के साथ कार्यालय में जमा करवाना होगा।

किसी भी निविदा को स्वीकार/अस्वीकार करने का अधिकार अधोहस्ताक्षरकर्ता को होगा।

संयुक्त निदेशक

का,अ,एवं आहरण वितरण अधिकारी

कॉलेज शिक्षा, राजस्थान, जयपुर।

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दिनांक: 26/07/2024

प्रतिलिपि:—निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है :-

1. निजी सचिव, आयुक्त कॉलेज शिक्षा, राजस्थान, जयपुर।
2. निदेशक, सूचना एवं जनसम्पर्क विभाग, राजस्थान, जयपुर को प्रेषित कर निवेदन है कि निविदा सूचना को जयपुर शहर के एक क्षेत्रीय दैनिक समाचार पत्र में शीघ्र प्रकाशित कराने का श्रम करें।
3. वित्तीय सलाहकार, कॉलेज शिक्षा, राजस्थान, जयपुर।
4. नोटिस बोर्ड, आयुक्तालय/जिला कलेक्ट्रेट, जयपुर।

संयुक्त निदेशक

का,अ,एवं आहरण वितरण अधिकारी

कॉलेज शिक्षा, राजस्थान, जयपुर।

RajKaj Ref
9246558**Signature valid**Digitally signed by Vijendra Kumar
Sharma

Designation : Joint Director

Date: 2024.07.25 18:48:47 IST

Reason: Approved

आयुक्तालय, कॉलेज शिक्षा, राजस्थान, जयपुर

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Sr. No.	Required fee and Bid security	Amount in Indian Rupees.	In favour of
1	Bid form Fee	Rs. 500/- (Non-Refundable)	Demand Draft / Bankers Cheque In favour of COMMISSSIONER COLLEGE EDUCATION, JAIPUR payable at Jaipur
2	Bid Security 2% of value of bid	Rs 6,000/- (Refundable)	Demand Draft / Bankers Cheque / Bank guarantee In favour of COMMISSSIONER COLLEGE EDUCATION , JAIPUR payable at Jaipur



संयुक्त निदेशक

का,अ,एवं आहरण वितरण अधिकारी
कॉलेज शिक्षा, राजस्थान, जयपुर।





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Instructions to Bidders for offline submission of bid

1. COMMISSIONERATE COLLEGE EDUCATION, JAIPUR invites through Open competitive single envelope unconditional bid (bids) proposals for Rate contract from registered firm under relevant government act/rule, who meet the minimum eligibility criteria as specified in this bidding document for "hiring of chartered accountant services" as detailed in this bid documents. The tender/bid shall only be submitted through offline tendering system.
2. The Bidders who are interested in bidding can download Bid Documents from <http://sppp.raj.nic.in>.
3. Bidders who wish to participate in this Bid, shall have to be a registered firm under relevant government act/rule.
4. Bidder will submit their offer offline in prescribed formats. DD/Banker Cheque for Bid fees and Bid security DD/Banker's Cheque/ bank guarantee or electronic bank guarantee (e-BG) should be submitted manually in the office of tendering authority **COMMISSIONER, COLLEGE EDUCATION, JAIPUR** before scheduled date & time as mentioned in NIT.
5. Before submitting the tenders, it should be ensured that all the Bid papers including conditions of contract are duly signed by the Bidder.
6. The prospective bidders if they so desire to participate in the bid to clarify the doubts in respect of bidding document may contact COMMISSIONER COLLEGE EDUCATION office Jaipur.
7. All Bidders are advised not to wait till last date and are advised to submit their tender/ bid at the earliest. The COMMISSIONER COLLEGE EDUCATION will not be responsible for any last minute rush. No extension in deposition of Tender/bid will be allowed.
8. Bidders will have to enter the documents in the "cover" as per the following order:-

(A) Techno-commercial bid and Financial bid Cover - Envelope 'A'**(1) IN THE FEE COVER**

Sr. no.	Detail of document
1.	Demand Draft / Bankers Cheque for BID DOCUMENT FEES in favour of "COMMISSIONER COLLEGE EDUCATION", payable at Jaipur.
2.	DD/Banker's Cheque/Bank guarantee for BID SECURITY in favour of " COMMISSIONER COLLEGE EDUCATION, JAIPUR.", payable at Jaipur

(2) IN THE TECHNO-COMMERCIAL DOCUMENTS (To be Sumitted in Envelope 'A')

Sr. No.	Particulars of document	Valid copy of Required document
1	Prospective Bidder should be a proprietor firm/company/ partnership firm (Joint venture not allowed)	REGISTERATAION under ICAI and for company : Company Act. 1956/2013 or for partnership firm : The Indian partnership Act. 1932
2	CA firms head office/branch office should be situated in rajasthan.	ICAI Card copy/any other relevant document.
3	Copy of PAN card and GST Registration	1- Copy of PAN card 2- Copy of GST Registration/undertaking
4	Bidders authorization certificate	Annexure-A (On bidders letter head)
5	Details of bidder	Annexure- B (On bidders letter head)
6	Technical bid details	Annexure- C (On bidders letter head)

Signature of Bidder with Seal

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7	Minimum annual turnover of bidder Rs. 05.00 lakhs for last three financial years (2020-21, 2021-22, 2022-23) each.	Annexure-D (Copy of CA certificate/ audited balance sheet)
8	Technical undertaking	Annexure- E (On bidders letter head)
9	Compliance of code of integrity and no conflict of interest	Annexure – F (On bidders letter head)
10	Declaration by the bidder regarding qualification	Annexure- G (On bidders letter head)
11	Grievance redressal during procurement process	Annexure- H (On bidders letter head)
12	Declaration regarding black listing and acceptance of Terms & Conditions of bid	Annexure- I (On 100- Rs. Non judicial stamp paper)
13	Experience Certificate	Annexure- J (On bidders letter head)
14	Additional Conditions of Contract	Annexure-K (On bidders letter head)
15	Financial bid	Annexure -L
16	Complete bid document signed by bidder on each page.	Signed all bid document with seal

Signature of Bidder with Seal

मैं/हम ने **Hiring of Chartered accountant firm** हेतु आमंत्रित प्रस्ताव की समस्त शर्तों को स्वीकार करता/करते हूँ/हैं।

Signature of Bidder with Seal


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Scope of Work

Swami Vivekananda Scholarship Scheme for academic excellence provides financial assistance to the students selected for higher education in the approved ranked universities/institutes. The Scheme further aims to motivate the bonafide students of Rajasthan state to study abroad in prestigious institutions of the country.

For providing financial assistance to select 500 candidates and ascertaining the gross family income & category of the candidate, ITR's & affidavits of the candidate and his family is to be assessed of financial year 2020-21, 2021-22 and 2022-23 as per the guidelines of the SVS Scheme

The estimated ITR's to be assessed is 5000-7000. It is a time bound process. The selected firm will be expected to work within the time frame.

Signature of Bidder with Seal

The block contains handwritten signatures and a stamp. On the left, there is a signature that appears to be 'P'. To its right is a rectangular stamp with some illegible text. Further right is another signature, possibly 'Jini', followed by a signature that looks like 'Suresh' and a final signature on the far right.

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निविदा की शर्तें

टिप्पणी:- निविदादाताओं को इन शर्तों को सावधानीपूर्वक पढ़ना चाहिए तथा निविदाएं भेजते समय इनकी पूर्णरूपेण पालना करनी चाहिए।

1. निविदादाताओं को निविदा सूचना में दिए गए निर्देशों के अनुसार उचित रूप से मुहरबन्द लिफाफे में बन्द करना चाहिए।
2. **Procuring Entity** सबसे न्यूनतम दर वाली निविदा को स्वीकार करने के लिए बाध्य नहीं हैं।
3. निविदा प्रपत्र जमा कराने की अन्तिम तिथि **01.08.2024** समय 01.00 बजे है। निर्धारित तिथि व समय के पश्चात् प्राप्त बिड स्वीकार नहीं की जायेगी।
4. दरें स्वीकृत होने के उपरान्त फर्म को 500/- राशि के नॉन ज्यूडिशियल स्टाम्प पेपर पर 7 दिवस के अन्दर स्वयं के खर्चे पर अनुबंध निष्पादित करना होगा। बोली प्रतिभूति (BID SECURITY) का समायोजन कार्य सम्पादन प्रतिभूति (Performance Security) में किया जायेगा। बोली प्रतिभूति रु0 6,000/- DD/Banker's Cheque/ bank guarantee/ e-Gras Challan के रूप में स्वीकार होगा व बोली प्रतिभूति (BID SECURITY) पर कोई ब्याज देय नहीं होगा। कार्य सम्पादन प्रतिभूति (Performance Security) निविदा कार्य निर्विवाद सम्पन्न होने पर गारन्टी अवधि के उपरान्त वापस देय होगी।
5. निविदा प्रपत्र एवं शर्त विभागीय वेबसाइट - राज्य लोक उपापन पोर्टल (<http://sppp.raj.gov.in>) पर भी उपलब्ध है। निविदा प्रपत्र उक्त वेबसाइट से डाउनलोड किया जा सकता है। निविदा प्रपत्र डाउनलोड कर निविदा प्रस्तुत किये जाने पर निविदा शुल्क रु0 500/- का Demand Draft / Bankers Cheque निविदा के साथ आयुक्त कॉलेज शिक्षा राजस्थान, जयपुर के पक्ष में प्रस्तुत करना आवश्यक है।
6. बिड के साथ जीएसटी प्रमाण पत्र / UNDERTAKING एवं पैन नं0 की प्रमाणित प्रति प्रस्तुत किया जाना अनिवार्य है।
7. उपरोक्त शर्तों के अतिरिक्त सामान्य वित्तीय एवं लेखा नियम, राजस्थान लोक उपापन में पारदर्शिता अधिनियम 2012 व नियम 2013 प्रभावशील होंगे।
8. यदि उपापन समिति आवश्यक समझती है तो निविदादाताओं को नैगोसियेशन हेतु आमंत्रित किया जा सकेगा।
9. किसी भी कटिंग पर निविदादाता को लघु हस्ताक्षर करने होंगे।
10. किसी भी विवाद की स्थिति में न्याय क्षेत्र जयपुर रहेगा।
11. **CA Act** के अन्तर्गत **ICAI** द्वारा पंजीकृत फर्मों की ही निविदाएं स्वीकार्य होंगी। **CA firm** का हैड ऑफिस/शाखा राजस्थान में स्थापित होना आवश्यक है, जिस हेतु **ICAI** कार्ड की प्रति लगाना आवश्यक है।
12. ऐसी कम्पनी/फर्म/ निविदादाता जिसे पूर्व में ब्लैक लिस्ट घोषित किया गया हो वह निविदा में भाग नहीं ले सकेंगे।
13. निविदा प्रपत्र में वर्णित सूचना असत्य पाये जाने पर नियमानुसार कानूनी कार्यवाही की जावेगी।
14. आयुक्त कॉलेज शिक्षा राजस्थान, जयपुर को निविदा प्रक्रिया किसी भी समय बिना कोई कारण बताये निरस्त करने का पूर्ण अधिकार होगा।
15. किसी भी विवाद की स्थिति होने पर राजस्थान लोक उपापन में पारदर्शिता अधिनियम 2012 व नियम 2013 प्रभावशील रहेंगे।
16. निविदा की विधि मान्यता :- निविदा खुलने की तिथि से 90 दिन की अवधि के लिए विधि मान्य होगी।
17. सशर्त निविदा मान्य नहीं होगी।
18. **EVALUATION METHOD :- THE METHOD OF EVALUATION WILL BE LOW COST BASED SELECTION (L-1 BIDDER).**
19. In case two or more bidder submitted similar rate, P.E. reserve the rights to select one bidder on the basis of merits/demerits. Possibilities like negotiation or preference to bidder with most experience may be explored by P.E.

निविदादाता के हस्ताक्षर मय सील

आयुक्तालय, कॉलेज शिक्षा, राजस्थान, जयपुर

(डॉ. राधाकृष्ण शिक्षा संकुल ब्लॉक नं.4, जे.एल.एन मार्ग, जयपुर)

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सामान्य शर्तें

1. निविदा प्रपत्र बाल पेन/स्याही से भरा जायेगा या टंकण से भरा जायेगा। पेंसिल से भरी गई किसी भी निविदा पर विचार नहीं किया जायेगा। निविदादाता निविदा के प्रत्येक पृष्ठ पर हस्ताक्षर करेगा तथा अन्त में निविदा की समस्त शर्तों को स्वीकार करने के प्रमाण पत्र हस्ताक्षर करेगा एवं मोहर लगायेगा।
2. दरों की विधि मान्यता :- अनुमोदित दरें एक वर्ष के लिए तक के लिए विधि मान्य होंगी। दर संविदा को पारस्परिक सहमति के आधार पर बढ़ाया भी जा सकता है।
3. फर्म अपनी संविदा को या उसके किसी सारवान भाग को किसी अन्य एजेंसी के लिए नहीं सौपेगा या Sublet नहीं करेगा।
4. संविदा सेवाएं यदि उपापन संस्था की संतुष्टी के अनुसार नहीं की जाती हैं तो निविदादाता के सुनवाई का एक युक्तियुक्त अवसर देने के उपरान्त उपापन संस्था किसी भी समय निविदा निरस्त कर सकता है। वह इस प्रकार निराकृत करने के कारणों को अभिलिखित करेगा।
5. बोली प्रतिभूति (BID SECURITY)
 - निविदा के साथ अनुमानित क्रय 3,00,000/- मूल्य का 2% प्रतिशत 6,000/- रु. की बोली प्रतिभूति (BID SECURITY) प्रस्तुत की जायेगी। इसके बिना निविदा पर विचार नहीं किया जायेगा। यह राशि आयुक्त कॉलेज शिक्षा, जयपुर के पक्ष में DD/Banker's Cheque/ bank guarantee में से किसी भी रूप में जमा करायी जानी चाहिए।
 - बोली प्रतिभूति (BID SECURITY) से छूट - उन फर्मों को जो निदेशक उद्योग विभाग, राजस्थान के पास लघु उद्योग के रूप में पंजीकृत हैं। उनके द्वारा विधिवत अनुप्रमाणित प्रति प्रस्तुत करने पर निविदा आमंत्रित करने की सूचना में दिखाये गये निविदा के अनुमानित मूल्य के 0.5% प्रतिशत की दर पर बयाना राशि जमा करानी होगी और लघु उद्योगों से भिन्न रुग्ण उद्योगों की दशा में जिनके मामले औद्योगिकी एवं वित्त पुर्ननिर्माण बोर्ड के समक्ष लम्बित हैं, यह निविदा के मूल्य का 1 % होगा।
 - अनुमोदन की प्रतीक्षा करने वाली या रद्द की गई या संविदाओं को पूर्ण को जाने के कारण विभाग/कार्यालय के पास जमा बोली प्रतिभूति / कार्य सम्पादन प्रतिभूति को इस निविदा के लिए जमा कराई जाने वाली बोली प्रतिभूति में समायोजित नहीं किया जायेगा। तथापि, यदि निविदाओं को पुनः आमंत्रित किया जाता है, तो बोली प्रतिभूति को उपयोग में लिया जा सकता है।
6. बोली प्रतिभूति का समपहरण (Forfeiture of Bid Security) बोली प्रतिभूति का निम्नलिखित मामलों में समपहरण किया जा सकेगा :-
 - i) जब निविदादाता निविदा खुलने के बाद किन्तु निविदा को स्वीकार करने के पूर्व अपने प्रस्ताव को वापस लेता है या उसमें रूपान्तरण करता है।
 - ii) जब निविदादाता विनिर्दिष्ट समय के भीतर करार निष्पादित नहीं करता है।
 - iii) जब निविदादाता निविदा स्वीकृति की सूचना के पश्चात् कार्य संपादन प्रतिभूति जमा नहीं करता है।
 - iv) जब निविदा लगाने वाला विनिर्दिष्ट समय के भीतर प्रदाय/संकर्म आदेश के अनुसार माल या सेवा का प्रदाय या संकर्म का निष्पादन प्रारंभ करने में असफल रहता है।
 - v) यदि निविदा लगाने वाला अधिनियम और इन नियमों के अध्याय-6 में विनिर्दिष्ट निविदा लगाने वालों के लिए विहित सत्यनिष्ठा की संहिता के किसी उपबंध को भंग करता है।
7. करार एवं कार्य सम्पादन प्रतिभूति (Agreement and Performance Security)
 - (i) " सफल निविदादाता को आदेश को प्राप्त होने से 7 दिन की अवधि के भीतर निर्धारित प्रारूप में स्वयं के खर्चे पर 500/- के नॉन ज्यूडिशल स्टाम पेपर पर करार पत्र निष्पादित करना होगा तथा विभाग को उस करार की एक निष्पादित स्टाम्प शुदा प्रतिपडत (Counter foil) निःशुल्क प्रस्तुत की जायेगी तथा जिन सामानों (स्टोर्स) के लिए निविदाएं स्वीकार की गयी हैं, उनके मूल्य के 5% के बराबर प्रतिभूति जमा करानी होगी। यह प्रतिभूति प्रेषण के उस दिनांक से जिसको निविदा के स्वीकार किये जाने की सूचना उसे दी गयी है के 07 दिन के भीतर जमा करायी जायेगी।

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- (ii) यदि निविदाकारों को कार्य सम्पादन प्रतिभूति जमा कराने में विफल रहता है तो इस प्रकार विफल रहने को निबन्धनों तथा शर्तों का भंग माना जावेगा तथा निविदा प्रतिभूति जब्त कर ली जायेगी। निबन्धनों तथा शर्तों का भंग करने या अनुबंध को असंतोषप्रद ढंग से पूरा करने पर प्रतिभूति पूर्णतः या अंशतः जब्त कर ली जायेगी और इस संबंध में आयुक्त, कॉलेज शिक्षा, राजस्थान, जयपुर का निर्णय अन्तिम होगा।
- (iii) निविदा के समय जमा करायी गई निविदा प्रतिभूति को कार्य सम्पादन प्रतिभूति की राशि के लिए समायोजित किया जायेगा। कार्य सम्पादन प्रतिभूति राशि किसी भी दशा में निविदा प्रतिभूति राशि से कम की नहीं होगी।
- (iv) कार्य सम्पादन प्रतिभूति राशि पर विभाग द्वारा ब्याज का भुगतान नहीं किया जायेगा।
- (v) यदि एक से अधिक निविदादाता के साथ विभाग द्वारा अनुबंध किया जाता है तो संविदाकार को उसकी संविदा के भाग का 5% प्रतिशत राशि कार्य सम्पादन प्रतिभूति के रूप में जमा की जायेगी, जो कार्य के पूर्ण होने की तारीख से 12 माह के अन्दर लौटाई जा सकेगी। ऐसी कार्य सम्पादन प्रतिभूति की रकम पर विभाग द्वारा कोई ब्याज नहीं दिया जायेगा।
- 8 प्रतिभूति निक्षेप का समपहरण -
कार्य सम्पादन प्रतिभूति की राशि को पूर्ण या आंशिक रूप से निम्न मामलों में समपहरण किया जायेगा -
(क) जब संविदा की शर्तों का उल्लंघन किया गया हो।
(ख) जब निविदादाता सम्पूर्ण सप्लाई सन्तोषजनक ढंग से करने में असफल रहा हो।
(ग) प्रतिवेदन निक्षेप को समपहत करने के मामले में युक्तियुक्त समय पूर्व नोटिस दिया जायेगा। इस संबंध में क्रेता अधिकारी का निर्णय अन्तिम होगा।
9. भुगतान :
(अ) दुर्लभ एवं विशिष्ट मामलों के सिवाय अग्रिम भुगतान नहीं किया जावेगा।
(ब) भुगतान निविदादाता द्वारा क्रेता अधिकारी को उचित प्रारूप में सामान्य वित्तीय एवं लेखा नियमों के अनुसार बिल प्रस्तुत करने पर किया जायेगा। भुगतान बोलीदाता द्वारा त्रैमासिक बिल प्रस्तुत करने पर किया जाएगा।
(स) विवादास्पद मदों के संबंध में राशि के 10 से 25 प्रतिशत तक को रोका जाएगा तथा उस विवाद का निपटारा हो जाने पर उसका भुगतान कर दिया जायेगा।
(द) उन मामलों के संबंध में जिनमें परीक्षण करने की ज़रूरत हैं, भुगतान तभी किए जाएंगे जब परीक्षण पूरे कर लिए जाएंगे तथा प्राप्त हुए निरीक्षण का परिणाम विहित स्पेसिफिकेशन के अनुरूप होंगे।
- 10 यदि निविदादाता ऐसी शर्तें आरोपित करता है जो इसमें वर्णित शर्तों के अतिरिक्त है या उनके विरोध में है तो उसकी निविदा को संक्षिप्त रूप से कार्यवाही कर रद्द कर दिया जायेगा।
- 11 समस्त विधिक कार्यवाही संस्थित किया जाना आवश्यक हो तो किसी भी पक्षकार (सरकार या ठेकेदार) द्वारा जयपुर स्थित न्यायालयों में ही पेश की जायेगी।
- 12 **Important Instruction:-**The Law relating to procurement "The Rajasthan Transparency in Public Procurement Act, 2012"[hereinafter called the Act] and the "Rajasthan Transparency in Public Procurement Rules, 2013"[hereinafter called the Rules] under the said Act have come into force which are available on the website of State Public Procurement Portal <http://sppp.rajasthan.gov.in>. Therefore, the Bidders are advised to acquaint themselves with the provisions of the Act and the Rules before participating in the bidding process. If there is any discrepancy between the provisions of the Act and the Rules and this bidding document, the provisions of the Act and the Rules will be prevail.

निविदादाता के हस्ताक्षर मय पूर्ण पता

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घोषणा

मैं/हम COMMISSIONER, COLLEGE EDUCATION, JAIPUR द्वारा जारी की गई निविदा सूचना क्रमांक 114 दिनांक 26/07/2024 में वर्णित समस्त शर्तों तथा संलग्न निविदा पत्रों (जिसके समस्त पृष्ठों पर हमने उसमें वर्णित शर्तों की स्वीकृति के प्रमाण स्वरूप हस्ताक्षर कर दिये हैं) मैं/हम दी गई समस्त शर्तों से बाध्य होना स्वीकार करता हूँ। करते हैं साथ ही इस बात पर भी सहमति देते हैं कि मेरे/हमारे द्वारा निविदा के साथ संलग्न किये गये समस्त दस्तावेजों की प्रामाणिकता की जांच मेरे/हमारे द्वारा अपने स्तर पर कर ली गई है। सभी दस्तावेज विधिक/प्रक्रियात्मक/मौलिक रूप से सही है। यदि निविदा प्रक्रिया या निविदा प्रक्रिया के पश्चात् किसी भी स्तर पर उक्त दस्तावेजों का प्रामाणिकता असिद्ध होती है तो इसके लिए मैं/हम पूर्ण रूपेण उत्तरदायी रहूँगा एवं इसके लिए विभाग किसी भी स्तर पर किसी भी समय बिना नोटिस दिये हमारी निविदा/अनुबंध को निरस्त करने, मेरे/हमारे विरुद्ध कानून/विधिसम्मत दण्डात्मक कार्यवाही करने के लिए सक्षम होगा।

निविदादाता/बिडदाता के हस्ताक्षर
मय फर्म सील

आयुक्तालय, कॉलेज शिक्षा, राजस्थान, जयपुर

(डॉ. राधाकृष्ण शिक्षा संकुल ब्लॉक नं. 4, जे. एल. एन. मार्ग, जयपुर)

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Annexure-A

BIDDER'S AUTHORIZATION CERTIFICATE

(To be filled by bidder On bidders letter head)

To,
The Commissioner,
College Education,
Rajasthan, Jaipur.

I/We ----- (Name/Designation)

hereby decelare/certify that -----

----- (Name/Designation)

is hereby atuthorized to sign relevant documents on behalf of the company/firm in dealing with Tender. He/She is also authorized to attend meetings & submit technical & commercial information/clarifications as may be required by you in the course of processing the Bid. For the Purpose of validation, his/her verified signatures are as under.

Thanking You.

Name of the Bidder :-

Verified Signature

Authorized Signatory :-

Seal of the Organization :-

Date -----

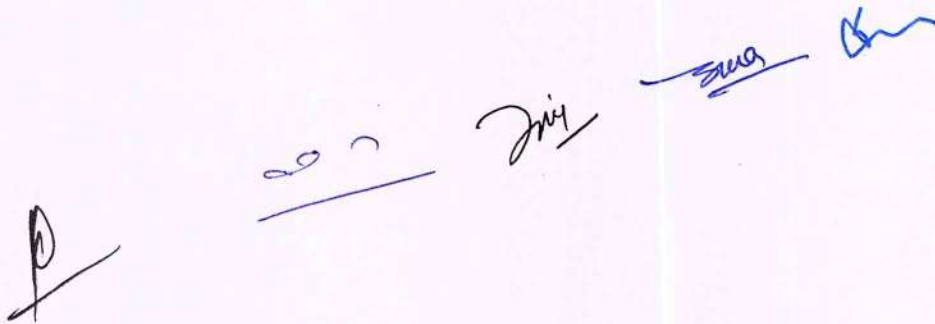
Place -----

Date

Place:

NAME:

ADDRESS:

The bottom of the page contains several handwritten signatures and dates. From left to right, there is a signature, a date '20/7', another signature, and a third signature.

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Annexure – B

Details of Bidder

(To be filled by Bidder On bidders letter head)

1.	Name of the Firm	
2.	Telephone No.	
3.	Mobile No.	
	Email ID	
4.	Office Address of the Firm/Co.	
5.	Address of the Shop/Office/Godown etc.	
6.	Constitution of the Firm whether Proprietorship/Partnership/Company	
a)	In case of Proprietorship Firm	
	Name, Father's Name and Residential address of the Proprietor.	
b)	In case of Partnership Firm	
	Name, Father's Name and Residential address of all the Partners.	
	Note: Enclose the Registration certificate from the Registrar of Firms or its attested copy/Photocopy of Partnership Deed (attach separate sheet if space is insufficient).	
c)	In case of Company	
i)	Regd. No. of the Company	
ii)	Name and address of the Directors of the company (Attach separate sheet if space is insufficient)	
7.	<u>BANK DETAILS OF BIDDER</u> Banker's name with branch Account type Account number/IFS Code	
8.	PAN No. of the Bidder	
9.	GST Registration No. of the Bidder. /undertaking	

SIGNATURE OF THE BIDDER WITH SEAL

आयुक्तालय, कॉलेज शिक्षा, राजस्थान, जयपुर

(डॉ. राधाकृष्ण शिक्षा संकुल ब्लॉक नं.4, जे.एल.एन मार्ग, जयपुर)

TEL- 0141-2706847, email: dce.egov@rajasthan.gov.in

10.	bid security	Name of Bank & branch RS. Deposited vide DD/BANKER CHEQUE No. dated
-----	--------------	---

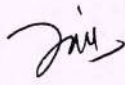
* Attach separate sheet for details, where required.

* In case of authorized representative signing this document enclose copy of the authority letter.

SIGNATURE OF THE BIDDER WITH SEAL











आयुक्तालय, कॉलेज शिक्षा, राजस्थान, जयपुर

(डॉ. राधाकृष्ण शिक्षा संकुल ब्लॉक नं.4, जे.एल.एन मार्ग, जयपुर)

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Annexure-c

Technical Bid details

(To be filled by Bidder On bidders letter head)

Sr. no.	Detail of document	Page no.
A.	Demand Draft/Bankers Cheque for BID DOCUMENT FEES in favour of "COMMISSIONER COLLEGE EDUCATION", payable at Jaipur.	
B.	DD/Banker's Cheque/Bank guarantee for BID SECURITY in favour of "COMMISSIONER COLLEGE EDUCATION, JAIPUR.", payable at Jaipur	

Sr. No.	Particulars of document	Valid copy of Required document	Page no.
1	Prospective Bidder should be a proprietor firm/company/partnership firm (Joint venture not allowed)	REGISTERATION under ICAI and for company : Company Act. 1956/2013 or for partnership firm : The Indian partnership Act. 1932	copy of certificate with page no.
2	CA firms head office/branch office should be situated in Jaipur (Raj.).	ICAI Card copy/any other relevant document.	
3	Copy of PAN card and GST Registration	1- Copy of PAN card 2- Copy of GST Registration/undertaking	
4	Bidders authorization certificate	Annexure-A (On bidders letter head)	
5	Details of bidder	Annexure- B (On bidders letter head)	
6	Technical bid details	Annexure- C (On bidders letter head)	
7	Minimum annual average turnover of bidder Rs. 05.00 lakhs last three financial years (2020-21, 2021-22, 2022-23) each.	Annexure-D (Copy of CA certificate/ audited balance sheet)	
8	Technical undertaking	Annexure- E (On bidders letter head)	
9	Compliance of code of integrity and no conflict of interest	Annexure - F (On bidders letter head)	
10	Declaration by the bidder regarding qualification	Annexure- G (On bidders letter head)	
11	Grievance redressal during procurement process	Annexure-H (On bidders letter head)	
12	Declaration regarding black listing and acceptance of Terms & Conditions of bid	Annexure- I (On 100- Rs. Non judicial stamp paper)	
13	EXPERIENCE CERTIFICATE	Annexure-J (On bidders letter head)	

SIGNATURE OF THE BIDDER WITH SEAL

आयुक्तालय, कॉलेज शिक्षा, राजस्थान, जयपुर

(डॉ. राधाकृष्ण शिक्षा संकुल ब्लॉक नं.4, जे.एल.एन मार्ग, जयपुर)





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Sr. No.	Particulars of document	Valid copy of Required document	Page no.
14	Additional Conditions of Contract	Annexure-K (On bidders letter head)	
15	Financial bid	Annexure -L	
16	Complete bid document signed by bidder on each page.	Signed bid document	

SIGNATURE OF THE BIDDER WITH SEAL

Date
Place:

NAME:
ADDRESS:

आयुक्तालय, कॉलेज शिक्षा, राजस्थान, जयपुर

(डॉ. राधाकृष्ण शिक्षा संकुल ब्लॉक नं.4, जे.एल.एन मार्ग, जयपुर)

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Annexure-D**Annual Average Turnover Statement of bidder**

The annual average turnover of M/s. for the last three years are given below and certified that the statement is true and correct.

Sr. No.	Financial Year	Turnover in Rs.
1.	2020-21	_____
2.	2021-22	_____
3.	2022-23	_____
Total - Rs. _____		_____

Annual average turnover in the above three financial years - (2020-21, 2021-22, 2022-23)

Rs. _____

Date:

Place

Signature and seal of Chartered Accountant

Name :

UDIN No/ Membership No. :

Address:

Tel. No. :

Mob. No.:

E-mail:

NOTE:-

Minimum annual average turnover of bidder Rs. 05 lakh of last three financial years (2020-21, 2021-22, 2022-23) is required. Relevant Document to be enclosed.

Signature of Bidder with Seal

आयुक्तालय, कॉलेज शिक्षा, राजस्थान, जयपुर

(डॉ. राधाकृष्ण शिक्षा संकुल ब्लॉक नं.4, जे.एल.एन मार्ग, जयपुर)

TEL- 0141-2706847, email: dce.egov@rajasthan.gov.in

Annexure- E

TECHNICAL UNDERTAKING

(On bidders letter head)

I/We have clearly understood all the terms and conditions of the bid, etc. and agree to undertake the **HIRING OF CHARTERED ACCOUNTANT FIRM** at the rate quoted by me/us at the Office of Commissioner College Education, Jaipur.

I/We will assure that I/We will strictly abide by the terms and conditions of the bid etc., and the instructions issued by the COMMISSIONER COLLEGE EDUCATION, JAIPUR from time to time.

I am/we are enclosing the following documents as per the terms and conditions of the bid:

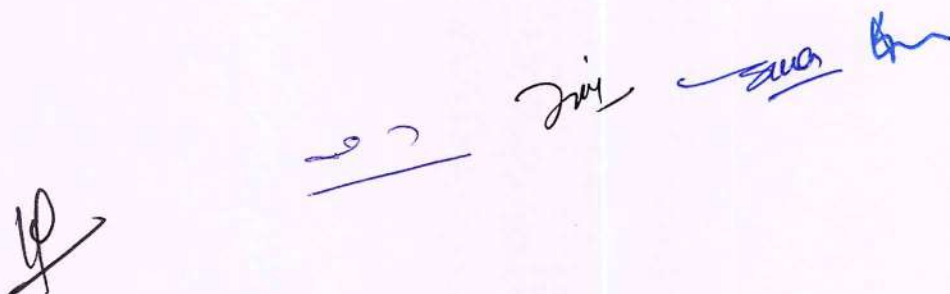
1. DD/BC/ bearing No.Dt, for Rs...../- {.....}
Drawn on Bank towards bid security.
2. Declaration that the bidder has no past or present criminal record with the Police/ Vigilance of Department/Vigilance and enforcement Department Govt. of Rajasthan or Govt. of any other State/Govt. of India.
3. Declaration that the bidder or any of the partners of Representatives were never blacklisted by the Civil Supplies /Central Government/any State Government/any Union Territory/State Agency/Any proceeding of ICAI/Any other organizations at any time or involved or convicted by Court of Law in a criminal case.
4. Copy of the partnership deed/ memorandum of association along with permanent and present addresses of the partners in case of Firm/Directors in the case of Company.
5. Copy of the Registration Certificate of Company.
6. Copy of Registration Certificate under GST Act registration renewed up to date, if not registered then undertaking has been submitted.

I/We hereby affirm that the COMMISSIONER COLLEGE EDUCATION, JAIPUR is at liberty to take action against me/us as per the terms and conditions of bid Document, if the above said statement proves to be wrong at any point of time.

SIGNATURE OF THE BIDDER WITH SEAL

Date
Place:

NAME:
ADDRESS:



आयुक्तालय, कॉलेज शिक्षा, राजस्थान, जयपुर

(डॉ. राधाकृष्ण शिक्षा संकुल ब्लॉक नं.4, जे.एल.एन मार्ग, जयपुर)

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Annexure-F

(On bidders letter head)

COMPLIANCE WITH THE CODE OF INTEGRITY AND NO CONFLICT OF INTEREST:-

Any person participating in a procurement process shall-

- Not offer any bribe, reward of gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;
- Not misrepresent or omit misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
- Not indulge in any collusion, bid rigging or anti competitive behavior to impair the transparency, fairness and progress of the procurement process;
- Not misuse any information shared between the procuring entity and the bidders with an intent to gain unfair advantage in the procurement process;
- Not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any part or to its property to influence the procurement process;
- Not obstruct any investigation or audit of procurement process,
- Disclose conflict of interest, if any, and
- Disclose any previous transgression with any entity in India or any other country during the last three years or any debarment by any other procuring entity.

CONFLICT OF INTEREST:-

The bidder participating in a bidding process must not have a conflict of interest. A conflict of interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

- A Bidder may be considered to be in conflict of interest with one or more parties in bidding process if, including but not limited to:
 - Have controlling partners/shareholders in common; or
 - Receive or have received any direct or indirect subsidy from any of them; or
 - Have the same legal representative for purposes of the bid; or
 - Have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another bidder, or influence the decision of the procuring entity regarding the bidding process; or
- The bidder participates in more than one bid in a bidding process. Participation by a bidder in more than one bid will result in the disqualification of all bids in which the bidder is involved. However, this does not limit the inclusion of the same subcontractor, not otherwise participating as a bidder, in more than one bid; or
- The bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the goods, works or services that are the subject of the bid; or
- The bidder or any of its affiliates has been hired (or is proposed to be hired by the Procuring Entity as engineer-in charge/consultant for the contract.

Date:

Signature of Bidder with Seal

Name:

Address:

आयुक्तालय, कॉलेज शिक्षा, राजस्थान, जयपुर

(डॉ. राधाकृष्ण शिक्षा संकुल ब्लॉक नं. 4, जे. एल. एन. मार्ग, जयपुर)

TEL- 0141-2706847, email: dce.egov@rajasthan.gov.in

Annexure- G

(On bidders letter head)

DECLARATION BY THE BIDDER REGARDING QUALIFICATIONS

DECLARATION BY THE BIDDER

In relation to my/our bid submitted to COMMISSIONER COLLEGE EDUCATION, JAIPUR for procurement of **HIRING OF CHARTERED ACCOUNTANT FIRM** In response to their notice inviting bids No. **114** Dated **26/07/2024** I/we hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012, that:

1. I/we possess the necessary professional, technical, financial and managerial resources and competence required by the bidding Document issued by the procuring entity;
2. I/we have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the bidding document;
3. I/we are not insolvent, in receivership bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
4. I/we do not have, and our directors and officers not have been convicted of any criminal offence related to my/our professional conduct or the making of false statements of misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. I/we do not have a conflict of interest as specified in the Act, Rules and the bidding document, which materially affects fair competition.

Date:

Place:

Signature of Bidder with Seal

Name:

Designation:

Address:

आयुक्तालय, कॉलेज शिक्षा, राजस्थान, जयपुर

(डॉ. राधाकृष्ण शिक्षा संकुल ब्लॉक नं.4, जे.एल.एन मार्ग, जयपुर)

TEL- 0141-2706847, email: dce.egov@rajasthan.gov.in

Annexure-H

GRIEVANCE REDRESSAL DURING PROCUREMENT PROCESS

(On bidders letter head)

The designation and address of the First Appellate Authority is COMMISSIONER, COLLEGE EDUCATION, BLOCK No. 4 Dr. R.K.SHIKSHA SANKUL, J.L.N MARG, JAIPUR

The designation and address of the Second Appellate Authority is PRINCIPAL SECRETARY, HIGHER EDUCATION, ROOM NO. MAIN BUILDING, SECRETARIAT, JAIPUR

1. Filling an appeal:-

If any bidder or prospective bidder is aggrieved that any decision, action or omission of the procuring entity is in contravention to the provisions of the Act or the Rules or the Guidelines issued there under, he may file an appeal to First Appellate Authority, as specified in the bidding document within a period of ten days, from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or ground on which he feels aggrieved:

Provided that after the declaration of a bidder as successful the appeal may be filed only by a bidder who has participated in procurement proceedings:

Provided further that in case a procuring entity evaluates the technical bids before the opening of the financial bids, and appeal related to the matter of financial bids may be filed only by a bidder whose technical bid is found to be acceptable.

2. The officer to whom an appeal is filed under Para (1) will deal with the appeal as expeditiously as possible and will Endeavour to dispose it off within thirty days from the date of the appeal.
3. If the officer designated under Para (1) fails to dispose of the appeal filed within the period specified in Para (2), or if the bidder or prospective bidder or the procuring entity is aggrieved by the order passed by the First Appellate Authority, the bidder or prospective bidder or the procuring entity, as the case may be may file a second appeal to second Appellate Authority specified in the bidding document in this behalf within fifteen days from the expiry of the period specified in Para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be.

4. Appeal not to lie in certain cases:-

No appeal will lie against any decision of the procuring entity relating to the following matters, namely:-

- (a) Determination of need of procurement;
- (b) Provision limiting participating of bidders in the Bid process;
- (c) The decision of whether or not to enter into negotiations;
- (d) Cancellation of procurement process;
- (e) Applicability of the provisions of confidentiality

5. Form of Appeal:-

- (a) An appeal under Para (1) or (3) above will be in the annexed Form along with many copies as there are respondents in the appeal.
- (b) Every appeal will be accompanied by an order appealed against, if any affidavit verifying the facts stated in the appeal and proof of payment of fee.
- (c) Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case maybe, in person or through registered post or authorized representative.

Signature of Bidder with Seal

आयुक्तालय, कॉलेज शिक्षा, राजस्थान, जयपुर

(डॉ. राधाकृष्ण शिक्षा संकुल ब्लॉक नं.4, जे.एल.एन मार्ग, जयपुर)

TEL- 0141-2706847, email: dce.egov@rajasthan.gov.in

6. Fee for filling appeal

- (a) Fee for first appeal will be rupees two thousand five hundred and for second appeal will be rupees ten thousand, which will non-refundable.
- (b) The fee will be paid in the form of bank demand draft or banker's cheque of Scheduled Bank in India payable in the name of Appellate Authority concerned.

7. Procedure for disposal of appeal:-

- (a) The First Appellate Authority or Second Appellate Authority, as the case maybe, upon filing of appeal, will issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
- (b) On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority, as the case may be, will,-
 - (i) Hear all the parties to appeal present before him; and
 - (ii) Peruse or inspect documents, relevant records or copies thereof relating to the matter.
- (c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned will pass an order in writing and provide the copy of order to the parties free of cost.
- (d) The order passed under sub-clause © above will be place on the State Public Procurement Portal.

Date:

Place

Signature of Bidder with Seal

Name:

Designation:

The block contains several handwritten signatures and stamps. From left to right, there is a small signature, a circular stamp, a signature, and a larger signature with a horizontal line underneath it.

आयुक्तालय, कॉलेज शिक्षा, राजस्थान, जयपुर

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Annexure-I

Declaration regarding black listing and acceptance of Terms & Condition of bid

(On Rs. 100/- non judicial stamp paper duly attested by Notary Public)

Bidder Name.....

I/We confirm that I/We are authorized to submit bid on behalf of the firm participating in the bid and have perused the entire Tender/bid document including all its amendments till date.

Having perused the subject bid with all amendments (wherever applicable). I/We hereby confirm unconditional acceptance and compliance to abide by all its terms & conditions as mentioned in Tender/bid document including technical particulars, detailed technical specifications of the product, special terms & conditions and general terms & conditions wherever indicated, offer validity, terms of delivery without any deviations whatsoever:

I/We also confirm acceptance of the all general terms & conditions of bid document.

I/We certify that the prices quoted against the bid are competitive and without adopting any unfair/unethical means in including cartelization.

I/We certify that the firm has no past or present criminal record with the Police/ Vigilance of Department/Vigilance and enforcement Department Govt. of Rajasthan or Govt. of any other State/Govt. of India.

I/we certified that tendering firm has not been black listed/banned by any Government Department of the State /PSU from business dealings/Any proceeding of ICAI/Any other organizations at any time or involved or convicted by Court of Law in a criminal case.

I/we are not insolvent, in receivership bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;

I/we do not have, and our directors and officers not have been convicted of any criminal offence related to my/our professional conduct or the making of false statements of misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;

I/we do not have a conflict of interest as specified in the Act, Rules and the bidding document, which materially affects fair competition.

I/We also certified that the information given above is factually correct, true and nothing material has been concealed.

Date:
Place

Signature of Bidder with Seal
Name & Address

The block contains several handwritten signatures in blue ink. There are two distinct signatures on the left, and a larger, more complex signature in the center. To the right of the central signature is a small blue circular stamp or seal. The signatures appear to be of different individuals, possibly representing the bidder and a witness or official.

आयुक्तालय, कॉलेज शिक्षा, राजस्थान, जयपुर

(डॉ. राधाकृष्ण शिक्षा संकुल ब्लॉक नं.4, जे.एल.एन मार्ग, जयपुर)

TEL- 0141-2706847, email: dce.egov@rajasthan.gov.in

Annexure-J

अनुभव प्रमाण पत्र

(On bidders letter head)

निविदादाता/संवेदक द्वारा गत 5 वित्तीय वर्षों में 3 वर्षों का केन्द्र/राज्य के राजकीय विभाग/उपक्रम/स्वायत्तशासी संस्थाएँ/परियोजनाएँ/बोर्ड/समिति/आयोग में Chartered Accountant की सेवाएं देने का अनुभव होना आवश्यक है, जिसका निम्नलिखित विवरणानुसार निर्धारित कॉलम में अंकन कर संबंधित दस्तावेज की स्वहस्ताक्षरित प्रति एवं संतोषजनक कार्य किये जाने का प्रमाण पत्र संलग्न करना होगा।

क्र. सं.	विभाग/संस्थान का नाम	आदेश विवरण एवं संख्या (प्रति संलग्न)	समयावधि (प्रति संलग्न)	राशि विवरण
1.				
2.				
3.				
4.				
5.				
6.				

Signature of Bidder with Seal

The image shows several handwritten signatures in blue ink. There are also some faint, illegible stamps or markings. The signatures appear to be of different individuals, possibly representing different roles or departments of the bidder.

आयुक्तालय, कॉलेज शिक्षा, राजस्थान, जयपुर

(डॉ. राधाकृष्ण शिक्षा संकुल ब्लॉक नं.4, जे.एल.एन मार्ग, जयपुर)

TEL- 0141-2706847, email: dce.egov@rajasthan.gov.in

Annexure-K

Annexure P : Additional Conditions of Contract

1. Correction of arithmetical errors

Provided that a Financial Bid Is substantially responsive, the Procuring Entity will correct arithmetical errors during evaluation of Financial Bids on the following basis:

- if there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the Procuring Entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
- if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.

If the Bidder that submitted the lowest evaluated Bid does not accept the correction of errors, its Bid shall be disqualified and its Bid Security shall be forfeited or its Bid Securing Declaration shall be executed.

2. Procuring Entity's Right to Vary Quantities

- At the time of award of contract, the quantity of Goods, works or services originally specified in the Bidding Document may be increased or decreased by a specified percentage, but such increase or decrease shall not exceed twenty percent, of the quantity specified in the Bidding Document. It shall be without any change in the unit prices or other terms and conditions of the Bid and the conditions of contract.
- If the Procuring Entity does not procure any subject matter of procurement or procures less than the quantity specified in the Bidding Document due to change in circumstances, the Bidder shall not be entitled for any claim or compensation except otherwise provided in the Conditions of Contract.
- In case of procurement of Goods or services, additional quantity may be procured by placing a repeat order on the rates and conditions of the original order. However, the additional quantity shall not be more than 25% of the value of Goods of the original contract and shall be within one month from the date of expiry of last supply. If the Supplier fails to do so, the Procuring Entity shall be free to arrange for the balance supply by limited Bidding or otherwise and the extra cost incurred shall be recovered from the Supplier.

Doc1

Signature of Bidder with Seal

आयुक्तालय, कॉलेज शिक्षा, राजस्थान, जयपुर

(डॉ. राधाकृष्ण शिक्षा संकुल ब्लॉक नं.4, जे.एल.एन मार्ग, जयपुर)

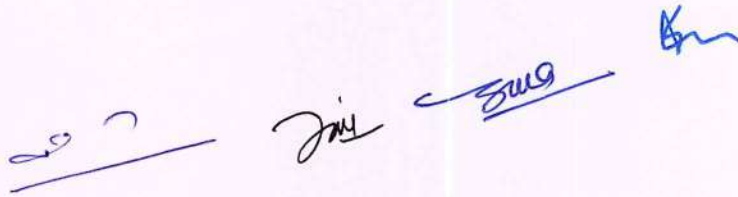
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3. Dividing quantities among more than one Bidder at the time of award (In case of procurement of Goods)

As a general rule all the quantities of the subject matter of procurement shall be procured from the Bidder, whose Bid is accepted. However, when it is considered that the quantity of the subject matter of procurement to be procured is very large and it may not be in the capacity of the Bidder, whose Bid is accepted, to deliver the entire quantity or when it is considered that the subject matter of procurement to be procured is of critical and vital nature, in such cases, the quantity may be divided between the Bidder, whose Bid is accepted and the second lowest Bidder or even more Bidders in that order, in a fair, transparent and equitable manner at the rates of the Bidder, whose Bid is accepted.

Signature of Bidder with Seal

10

A handwritten signature in blue ink is written over a horizontal line. To the right of the signature is a circular blue ink stamp containing some illegible text.

आयुक्तालय, कॉलेज शिक्षा, राजस्थान, जयपुर

(डॉ. राधाकृष्ण शिक्षा संकुल ब्लॉक नं.4, जे.एल.एन मार्ग, जयपुर)

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क्रमांक:F7(4)(SVS)Academic CA/2024/Store-15944-PartFile(1)/ 114

दिनांक: 26/07/2024

Annexure-L**Financial Bid**

S.no.	Scope of Work	Amount (in rupees)	GST/Other Taxes (if applicable)	Total Amount (as per scope of work)
1	Assessment of ITR's/affidavits to ascertain gross family income of applications received for SVS Scheme (2024-25) as per SVS guidelines. Number of estimated ITR's is 5000-7000.			

Signature of Bidder with Seal

- EVALUATION METHOD :- THE METHOD OF EVALUATION WILL BE LOW COST BASED SELECTION (L-1 BIDDER).**

