

INSTITUTE FOR AUTOPARTS & HAND TOOLS TECHNOLOGY

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Sealed quote invited from reputed Chartered Accountants Category II / Firms for following job of the Institute for F.Y. 2024-2025 on or before 20/04/2024 (up to 17.00)

- GSTR 9 of financial year 2023-2024 (Sale less than Rs. 5 Crores).
- TDS Return of financial year 2024-2025 (Approx. 100 entries per annum).
- CSR support and filing of return for F.Y. 2024-2025.

Note: The detailed Scope of work along with terms and conditions are available at Institute website: www.iapht.org. The envelope containing offer should be scripted as "Engagement of Other Financial Support & Services for Financial Year 2024-2025". For any clarification, you may contact over phone No. 0161-5022597, 2674597 to General Manager or Assistant Manager (Account & Purchase)

AM (Acct. & Purchase)

SCOPE OF WORK

1. OTHER FINANCIAL SUPPORT & SERVICES

- 1.1 Verification of proper deduction and collection of TDS/TCS/GST as applicable on payments made and received as per the required rates prescribed under the Acts.
- 1.2 Verification of data for filing various returns & forms under Income Tax Act, GST i.e. TDS returns, GSTR-9 (Annual return), GSTR-1, GSTR-3B, GSTR-2A reconciliation, issuance of form 16/16A, Income tax returns on monthly/quarterly basis as applicable.
- 1.3 Re-conciliation of GSTR 2A and to submit report for discrepancy before filing the return GSTR 9.
- 1.4 Other financial support and services to IAHT on the mandatory requirement.
- 1.5 Full support for maintenance of book of accounts and register under CSR i.e. issue of receipt for in cash or kind.
- 1.6 E-filing of return under CSR and 80G.

Terms & Conditions:

Payment will be against completion of work and submission of bill.

TDS as applicable.