

LBS CENTRE FOR SCIENCE AND TECHNOLOGY
(A Government of Kerala Undertaking)
Nandavanam, Palayam, Thiruvananthapuram - 695 033, Kerala
Phone: 0471 - 2324396, 2324148, 2324101; Fax: 0471 - 2337055
Email: director.lbs@kerala.gov.in; Website: www.lbscentre.kerala.gov.in

No.A4/668/2023

Dated: 15/03/23

NOTIFICATION

APPOINTMENT OF STATUTORY AUDITORS FOR THE PERIOD 2021-2022

The LBS Centre is an autonomous body under Govt. of Kerala registered under ActXII of 1955 of Literary, Scientific and Charitable Societies Act. The Centre has head quarters at Thiruvananthapuram, 5 Regional units, and 18 Sub Centers, 2 Engineering Colleges one at Kasaragod and the other at Thiruvananthapuram, one Model Degree College at Parappanangadi, Malappuram and Centre of Excellence for Disability Studies at Poojappura. The accounts of the Centre and the entire Regional units are finalized in Head office, Thiruvananthapuram. The accounts of Engineering Colleges, Model Degree College, CeDS are finalized separately.

LBS Headquarters	: 1
Engineering Colleges	: 2
Model Degree College	: 1
CeDS, Poojappura	: 1
Regional Units	: 5
Sub Centers	: 18

Competitive bids are invited from registered Chartered Accountants/Accounting firms who satisfy the following conditions, to audit the annual account of LBS Head office and 5 Regional units, 18 Sub Centers, 2 Engineering Colleges one at Kasaragod and the other at Thiruvananthapuram, one Model Degree College at Parappanangadi, Malappuram and Centre of Excellence for Disability studies at Poojappura under LBS Centre for the financial year 2021-22. They are also required to conduct the GST audit of LBS Centre for 2021-22.

CONDITIONS FOR THE APPOINTMENT OF AUDITORS FOR LBS CENTRE

1. Should have 5 years experience in the field of audit of annual accounts (statements such as Balance sheet, Income and Expenditure statement, Receipt and payment Accounts) of Kerala State Government Autonomous bodies/PSUS.
2. Should have a Registered office in Kerala and Branch office in Trivandrum.
3. Name of Autonomous Bodies/Companies with annual turnover whose Financial accounts have been audited during the last 5 years should be stated.

4. Valid Registration No.PAN, GST registration No.
5. The Audit report should contain stream-wise/institution-wise review of Receipt Expenditure indicating surplus/deficit statement in each case, indicating measures for improvement.
6. The audit of accounts of LBS Centre along with Engineering/Degree Colleges CeDS and other Centres should be completed within 3 months from the date of appointment. 5 hard copies of signed Audit report shall be submitted to the management. Soft Copies should also be shared.
7. The minimum fee is fixed at Rs.2,00,000/- (inclusive of TA/DA/Taxes etc.)
8. The appointment is for the specific period and purpose. It will not be extended or changed under any circumstances.
- 10 Applicants have to submit their bids in the prescribed format in sealed Envelope addressed to "The Director, LBS Centre for Science and Technology, Nandavanam, Palayam, Trivandrum-695033" superscripted Bid for the Appointment of statutory Auditors (2021-22) on or before **03/04/2023, 5PM.**
9. The sealed bids will be opened on **04/04/2023 11AM**


DR.M.ABDUL RAHIMAN
DIRECTOR


15/3/23

APPLICATION FORM FOR THE APPOINTMENT OF AUDITORS FOR LBS CENTRE

1	Name of the Firm & Registration Number		
2	Address of the firm		
3	Phone Number	Office (LL)	
		Mobile	
4	Email		
5	Branch Office	(if any)	
		1.	
		2.	
		3.	
6	Date of establishment of firm and computed years of existence		
7	Registration with ICAI		
8	Details of partners along with Educational Qualification and Experience		
9	Number of Qualified auditors		
10	Number of Audit Staff in the firm		
11	Audit experience of the firm during the last five financial years (No. of audit assignments of Internal/ Statutory Audit of Corporate/PSUs/ Autonomous Institution)		
12	Details of Statutory Audits of Corporate/PSUs/ Autonomous Institution		
	Financial Year	Name of the Corporate/PSUs/Autonomous Institution	Type of Audit (Statutory)
	2017-18		
	2018-19		
	2019-20		
	2020-21		
	2021-22		
13	Audit Fee (Inclusive of TA/DA, GST etc.) for the entire work		Rs.

		(Rupees) Both in numeric and words
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I/We on behalf of
M/s..... (Name of Firm)
having Registered Office at
.....(Address) bearing Registration No.
..... (Firm Reg.No.) do hereby solemnly state that all the
details mentioned herein above are true and correct.

Signature along with Seal of CA/ICWA Firm

Name

Designation

Membership No.

Date :

Place :