

बिहार स्टेट बिबरेजेज कॉरपोरेशन लि०

(बिहार सरकार का उपक्रम)

विद्युत भवन-II, प्रथम तल, जवाहर लाल नेहरू मार्ग, पटना-1

C.I. No. UI5520BR2006SG012413, Phone/Fax:-0612-2504506, Website:-www.bsbcl.in, E-mail:- support@bsbcl.org

Letter No:- BSBCL/F&A/569/22-23/ 324

Date:- 04/5/2022

SHORT TERM NOTICE

EXPRESSION OF INTEREST (EOI) FOR CONCURRENT AUDITOR

BSBCL is a Government of Bihar undertaking corporation created under the aegis of Registration, Excise and Prohibition Department Government of Bihar. The formation of BSBCL was approved by the Cabinet on 25th March 2006. BSBCL has been incorporated under the Companies Act 1956. Corporation started its operation from 1st October 2006. BSBCL invites Expression of Interest (EOI) from interested C.A. Firms to carry out concurrent audit of Bihar State Beverages Corporation Ltd. for the Financial Year 2022-23.

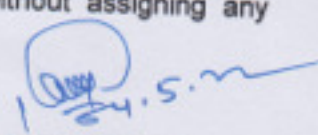
The tentative dates are as follows:-

SL. No.	Information	Details
1	Bid start date	Bid available for download from 5 th May, 2022 10:00 AM till 20 th May 2022 4:00 PM
2	Date of Pre-Bid conference	9 th May 2022, 4:00 P.M.
3	Release of response to clarifications	13 th May 2022, 4:00 PM
4	Last date submission of bid	20 th May 2022 4:00 PM
5	Opening of Technical Bid	23 th May 2022 3:00 PM
6	Opening of Financial Bid	25 th May 2022 3:00 PM
7	Venue of Pre-Bid conference & opening of Bids	BSBCL, Vidyut Bhawan-II, 1st floor, Jawaharlal Nehru Marg, Bailey Road, Patna-800001

Interested firms having adequate experience in the relevant field are required to submit their sealed bid to the undersigned with EMD Rs. 10,000/- by Demand Draft in favour of Bihar State Beverages Corporation Ltd., Payable at Patna

The Bid document can be downloaded from the website:- www.bsbcl.in

The undersigned reserves the right to accept/reject any bid without assigning any reason.


General Manager,
BSBCL

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विद्युत भवन-II, प्रथम तल, जवाहर लाल नेहरू मार्ग, पटना-1

C.I. No.UI5520BR2006SG012413, Phone/Fax:-0612-2504506, Website:-www.bsbcl.in, E-mail:- support@bsbcl.org

Request for expression of interest for concurrent auditor

(A) Brief Profile

BSBCL is a Government of Bihar undertaking corporation created under the aegis of Registration, Excise and Prohibition Department Government of Bihar. The formation of BSBCL was approved by the Cabinet on 25th March 2006. BSBCL has been incorporated under the Companies Act 1956. Corporation started its operation from 1st October 2006. After the imposition of liquor Prohibition in the state of Bihar, BSBCL has been now engaged in the following activities:-

To provide, encourage, initiate facilities for the discovering and promoting Prohibition of Alcoholism and Substance (Drugs). The aims and objectives of the present Scheme for Prevention of Alcoholism and Substance (Drugs) Abuse are: -

- (i) to create awareness and educating the people about the ill-effects of alcoholism and substance abuse on the individual, the family and the society at large; to evolve culture specific models for the prevention of alcoholism and substance and the treatment and rehabilitation of addicts;
- (ii) to provide/ promote for the whole range of community based services for the identification, motivation, counseling, de-addiction, after-care and rehabilitation of addicts;
- (iii) to promote/ provide collective initiatives and self-help endeavors among individuals and groups vulnerable to addiction or found at risk; to establish appropriate linkage between State interventions and voluntary efforts in the field of prohibition of alcoholism and substance abuse prevention;
- (iv) to increase community participation and public cooperation in the reduction of demand for dependence-producing substances; and
- (v) to support activities as well as financial help/compensation which are in consonance with the mandate of the Bihar Government/Registration, Excise & Prohibition Department in this field.
- (vi) To actively pursue and implement the Excise Policy of Government of Bihar as prevailing from time to time including prohibition and enforcement."

EOI has been invited from interested CA firms to carry out concurrent audit of Bihar State Beverages Co. Ltd. For the year 2022-23. Scope of Work, Eligibility criteria and submission & evaluation details are as follows-

(B) Scope of Work:-

1. Firms would carry out concurrent audit through an Auditor as per the provisions of Companies Act 2013, Provision of Bihar Financial Rules, Income Tax Act 1961 & Goods and Services Act 2017.
2. Audit would cover entire operation of BSBCL.
3. The concurrent audit will be done by the Chartered Accountant firm through its authorized representative deputed by the selected firm.

4. Authorized representative so deputed by the CA firm will be semi qualified having minimum educational qualification of Inter CA with one year experience.
5. The Partner/Proprietor of the CA firm will have to be available at BSBCL office during office hour on once a week.
6. The authorized representative will have to be available at BSBCL office during office hour on all working days.
7. CA firm, while submitting monthly bill, will also submit certified attendance of the representative.
8. Representative of CA firm deputed at office of the BSBCL, will not be replaced without prior consent of the BSBCL.
9. The Auditor should have the knowledge of Bihar Financial Rules, Corporate Law, GST Act & Income Tax Act.
10. The term of the contract may be extended, in case the services of the firm are found to be satisfactory.
11. In case, the services of the representative of CA firm is found unsatisfactory by the management of Bihar State Beverages Co. Ltd. the CA firm shall replace him/her within seven days of receiving such request from Bihar State Beverages Co. Ltd.
12. At the end of each month, selected CA firm will submit a monthly report incorporating its observation/irregularities found and corrected.

(C) Eligibility Criteria:-

1. Firm should Head office/Branch in Patna.
2. Firm should be empanelled with CAG (Copy of empanelment should be attached).
3. Firm should be registered with ICAI with minimum 5 year of existence (Copy of registration should be attached)
4. Firm should have income tax, PAN and GST registration number. (Copy of registration should be attached)
5. The CA firm should have minimum 3 year of experience of auditing Government Departments/Government Board/Government Corporation/Government Society. (Copy of registration should be attached)

(D) General:-

1. The selected firm will not sublet the assignment to any other CA firm/s or individual chartered accountant. If such practice is found, the society will be at liberty to remove the assigned or individual and blacklist the firm.
2. The technical committee of the BSBCL will scrutinize the applications and firm will be selected on the basis of fulfillment of the minimum eligibility criteria.
3. The Corporation will have the right to cancel any application and/or postpone the process of selection at any stage without assigning any reason there of.
4. The application must contain a bank draft of Rs 10,000/- (Ten Thousand) as EMD. EMD of unsuccessful bidder will be returned after the entire bidding process.
5. The technical bid, containing all the supporting document of the eligibility criteria, should be enclosed in a separate sealed envelop super scribing **"Technical Bid for Concurrent Audit"** consisting:-
 - (i) Self attested copy of certificate of empanelment with CAG.
 - (ii) Self attested copy certificate of registration with ICAI with minimum 5 years of experience.
 - (iii) Self attested copy of income tax, PAN and GST registration number.

- (iv) self attested copy of certificate of documentary proof of minimum 3 years of experience of auditing of Government Department/Government Corporation/Government society.
 - (v) A declaration of not having been indicated by the court of law or any other regulatory authority of not having been indicated by the court of law or any other regularity authority or any state/central government and not having been blacklisted earlier.
 - (vi) duly filled application form in prescribed format along with a bank draft of Rs 10,000/-(Ten Thousand) as EMD in favour of Bihar State Beverages Corporation Ltd. payable at Patna.
6. The financial bid, containing a single consolidated quote of monthly fees inclusive of all taxes and expenses should be enclosed in a separate sealed envelope super scribing **"Financial BID For Concurrent Audit"**.
7. Both envelope should be kept in big envelope super scribing "Application for empanelment for Concurrent Audit" and to be sent through courier/speed post or by hand to the following address latest by 20th May,2022 till 4:00 P.M.
General Manager, Bihar State Beverages Co. Ltd.
Vidyut Bhawan-II, 1st floor, Jawaharlal Nehru Marg,
Bailey Road, Patna-800001
- Applications received after the stipulated date and time, shall not be considered in any case, The bidder or his representative may remain present at the time of opening of bid document in case the bidder feels like it.
8. The short listing of applications in view of the prescribed parameters & eligibility criteria shall be done by the technical committee. Thereafter the financial bid of shortlisted firms would be opened.
9. **Selection of Firm:**
The Firm will be selected on the basic of qualification/eligibility criteria mentioned in RFP and the fees with the least quote (L1) will be considered.
10. **Performance Bank Guarantee:**
Successful Bidder will have to deposit performance security equivalent to 5% of the total contract value on or before signing of the subsequent contract, typically within 15 days from the date of issue of LOA in the form of Bank Guarantee covering two months in addition to the contract period.
11. **Signing of contract:**
After BSBCL notifies the successful bidder that their proposal has been accepted, the BSBCL shall enter into an agreement, incorporating all clauses, between BSBCL and successful bidder. The draft legal agreement shall be provided as a separate document to the successful bidder.
12. After completion of all the processes, the CA firm finally selected in the manner as specified above, will get assignment letter after approval of Managing Director, Bihar State Beverages Co. Ltd. along with terms & conditions.
13. For any further query and information, **Shri Bipin Kumar, Accountant (9430023179)** may be contacted.
14. Managing Director, Bihar State Beverages Co. Ltd. reserves the right to modify/cancel the full/part of the contents of the advertisement without assigning any reason thereof.

On Letter head of Firm

Application Format

(To be filled up by the Application CA Firm and to be submitted inside Technical Bid Envelop)

1	Name of the CA Firm			
2	Address of the Firm			
3	Registration Number of Enrolment with ICAI			
4	Empanelment with CAG, Number/Year			
5	Proprietary Firm/Partnership Firm			
6	Number of Partners (if applicable)			
7	Number of staff with Semi qualified staff (CA, Inter) & Experience			
8	Number of Years of Experience in Auditing as internal Auditor/Statutory Auditor in Govt. Department/Board/Government Corporation/ Corporation Society			
9	PAN			
10	GST Registration number			
11	Whether indicted/Blacklisted by any Organization	Yes	No	If Yes, mention the reason and clarification

Note: (1) The requisite testimonials as and where applicable shall be annexed in support of the particulars

Please specify Testimonials annexed with the Application:- (Put ✓ mark on right option)

1. Self Attested copy of certificate of empanelment with CAG.	
2. Self Attested copy of certificate of registration with ICAI with minimum 5 year of existence.	
3. Self Attested copy of Income Tax PAN no. and GST Registration Number	
4. Self Attested copy of certificate or documentary proof of minimum three years of experience of auditing Government Departments/Government Corporation/Government Society.	
5. Declaration of not having been indicted by the court of Law or any other regulatory authority or any state/central government and not having been blacklisted Earlier	
6. Duly filled application form in prescribed format along with a bank draft of Rs Ten thousand (Rs 10,000/-) as EMD in favor of Bihar State Beverages Corporation Ltd. payable at Patna.	

Declaration

All information and details furnished by us are true to the best of our knowledge and belief. If at any time, it is found that the particular information given by us is not true, our candidature is liable to be rejected and suitable action can be taken by GM, Bihar State Beverages Co. Ltd.

Signature of Applicant
along with seal

On Letter head of Firm

Format for financial Bid

Particulars	Amount
Monthly Professional fee for Concurrent Audit inclusive of tax at BSBCL Office for F.Y. 2022-23	
Amount (in Words)	

Signature of Applicant
along with seal