

34.0 Conditions of tenders-In Compliance to insertion of Rule 144 (xi) in the General Financial Rules (GFRs),2017 vide office OM no. 6/18/2019-PPD dated 23" July 2020 issued by Ministry of Finance, Government of India, the following is stated:-

34.1.0 Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority.

34.2.0 "Bidder" (including the term 'tenderer', 'consultant' or 'service provider' in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by such person, participating in a procurement process.

34.3.0 "Bidder from a country which shares a land border with India" for the purpose of para 34.1.0 above means: -

- a. An entity incorporated, established or registered in such a country; or
- b. A subsidiary of an entity incorporated, established or registered in such a country; or
- c. An entity substantially controlled through entities incorporated, established or registered in such a country; or
- d. An entity whose beneficial owner is situated in such a country; or
- e. An Indian (or other) agent of such an entity; or
- f. A natural person who is a citizen of such a country; or
- g. A consortium or joint venture where any member of the consortium or joint venture falls under any of the above; or
- h. A System Integrator which is offering products/services from entities falling under any of the above.

34.4.0 The beneficial owner for the purpose of para 34.3.0 above will be as under:

- (i). In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has a controlling ownership interest or who exercises control through other means.

Explanation—

GCC of CRIS

a. "Controlling ownership interest" means ownership of or entitlement to more than twenty-five per cent. of shares or capital or profits of the company;

b. "Control" shall include the right to appoint majority of the directors or to control the management or policy decisions including by virtue of their shareholding or management rights or shareholders agreements or voting agreements;

(ii) In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership;

(iii) In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals;

(iv) Where no natural person is identified under (i) or (ii) or (iii) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;

(v) In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.

34.5.0 An Agent is a person employed to do any act for another, or to represent another in dealings with third person.

34.6.0 The successful bidder shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority.

34.7.0 Bidders will submit the certificate for Compliance as per Annexure-12 of the GCC of the CRIS alongwith their Bid/Offer.

34.8.0 Bidders may please note that in the event of acceptance of their bid on the certificate for compliance given by them and if the same is found to be false at any stage, the false certificate would be a ground for immediate termination of contract and further legal action in accordance with the Law.

Annexure-12

Certificate from Bidder for compliance (to be uploaded/attached alongwith their Bid/Offer)

I have read the clause/Para regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries.

(a). I certify that M/s_____ (name of Bidder) is not from such a country and will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. I also certify that M/s_____ will not offer any products/services of entity from such countries unless such entity is registered with the Competent Authority.

or

(b) I certify that M/s_____ (name of Bidder) is from such a country and has been registered with the Competent Authority. I also certify that M/s_____ has products/services of entity from such countries and these entity/entities are also registered with the Competent Authority. I also certify that M/s_____ has sub-contracted some work to a contractor from such countries and that such contractor is registered with the Competent Authority.

I hereby certify that M/s_____ (name of Bidder) fulfills all requirements in this regard and is eligible to be considered.

I hereby acknowledge that in the event of acceptance of my bid on above certificate and if the certificate is found to be false at any stage, the false certificate would be a ground for immediate termination of contract and further legal action in accordance with the Law.

(Signature & Name of Authorized person of the Bidder)
Name & address of the Bidder with stamp

Note: 1. Give certificate for either **(a) or (b)**

2. Where applicable, evidence of valid registration by the Competent Authority shall be attached/uploaded alongwith the bid/offer

3. Bidders are advised to attach/upload the certificate duly signed by authorized person of the Bidder and duly stamped alongwith their Bid/Offer

BID DOCUMENT PART-II

1 Request for Proposal

Appointment of Taxation firm for GST and Income Tax work and IT services for a period of three years as per scope of work.

2 Background

2.1 About CRIS

Ministry of Railways established Centre for Railway Information Systems (CRIS) in 1986 as the umbrella organization for all computer activities of Indian Railways (IR). CRIS is a project-oriented organization engaged in development of major computer systems on the Railways. Our presence across the country gives us global reach and a vast rollout support capability. Together with our formidable team of high-caliber ICT professionals, we have successfully positioned ourselves at the vanguard of the global IT services revolution. With such a rich practical experience, a dedicated team of professionals and its own R&D effort, CRIS aims to be a leader in this fast-developing field. CRIS provides consulting and IT services to Indian Railways - as partners to conceptualize and realize technology driven business transformation initiatives.

3 Scope of Work

The broad scope of work is as below:

GOODS AND SERVICE TAX (GST)

(i) Validation of Tax Liability and Filing of Returns- IT based

- Preparation of data for GST returns using compatible software.
- Consolidate and Validate/Certify the monthly GST Liability.
- Processing of GST returns including GST TDS return using software for uploading GST return data online on GST portal.
- Filing of GST return electronically on GST portal.
- Filing of corrections of mistakes or mismatch related to monthly/quarterly/annual returns.
- Generation of GST TDS certificates online.
- Downloading GSTR 2A for input tax credit matching.
- Ensuring the compliance of GST provisions within the various due dates prescribed in this regard.
- Continuously review the systems for ensuring compliance with GST requirements.
- Assist in drafting replies to the queries of tax department on issue arising out of above.

(ii) Other Services- IT based

- Guidance/advice for developing necessary tools/MIS for review, monitoring, reporting and compliances with reports required in GST regime.
- Provide/Guide the necessary changes required on account of any changes /modifications that may be brought in GST Law from time to time by the Government.
- Previous years GST and Service Tax issues from CGST Deptt. will also be attended/ settled.

(iii) Advice on GST:

- Providing opinion on GST matters as required by the CRIS from time to time
- Providing day to day updates regarding amendment in GST laws;

Income Tax

(a) Income Tax:- IT based

- Assisting in ascertaining the advance tax liability on a quarterly basis and finally at the time of Return filing.
- Assistance in preparation of Tax Challans.
- Assistance in computation of taxable income and preparation of Tax Returns.
- Preparation of data for ITR using compatible software.
- Processing of ITR using software for uploading data online on Income Tax portal.
- Downloading 26AS statement from TRACES portal for TDS Credit.
- Filing of ITR electronically on Income Tax portal.
- Dealing with various direct tax matters of the company at assessment level.
- Perusing various orders/notice(s) received from the assessing authorities, advising future course of action and preparation of replies in response to such orders/notice(s).
- Filing rectification applications, wherever necessary and follow up with the department to get effect to such rectifications along with appeal effects to the orders passed by various appellate authorities

(b) Advice on Income Tax:

- Providing opinion on tax matters as required by the CRIS from time to time
- Providing day to day updates regarding amendment in tax laws;

(c) Income Tax Refund:

- Will provide assistant by understanding the reason for delay in refund, writing letters to the department for explaining CRIS right for refund with interest.
- Will cover previous refunds and current refund.
- Previous years Income Tax issues from Income Tax Department will also be attended/ settled.

(d) Tax Deducted at Source (TDS) Non-Salary and TDS –Salary- IT based:

- Collecting data for preparing TDS return.
- Preparation of data for TDS returns using compatible software.
- Processing of TDS return using software for uploading data online on Income Tax portal.
- Filing of TDS returns electronically on Income Tax portal.
- Downloading Form 16A from TRACES (TDSCPC) portal using digital signature of authorized signatory.
- Downloading Form 16 from TRACES (TDSCPC) portal using digital signature of authorized signatory.
- Preparation of employee ID wise Form 16 Part B using compatible software.
- Downloading various reports like Justification reports for filing correction statement electronically on TRECES portal using digital signature of authorized signatory.
- Clearing of the outstanding demand on the TRACES Website.
- Previous years Income Tax issues from Income Tax Department will also be attended/ settled.

(e) Certificate for Foreign Remittances function:

- Preparing of Form 15CB for foreign remittance online and filing on Income Tax Portal.

4 Eligibility Technical Criteria

A bidder participating in this tender process should possess the minimum eligibility criteria as below:

| Eligibility Criteria | Documents Required |
|---|---|
| The bidder should be a reputed consultancy & services firm (Partnership /LLP) registered with Indian Chartered Accountants, in practice with minimum standing of 5 years. | Copy of the certificate of registration issued by ICAI. |
| The bidder should have full-fledged office in Delhi /NCR | Proof of address |
| The firm should be in possession of a Peer Review Certificate from the ICAI which should not be more than 3 years old from the date of opening of tender. | Copy of Certificate. |
| The firm should have at least 4 (four) qualified Chartered Accountants out of which at least 2 members should have minimum experience of 5 years in the field of Direct/Indirect Taxation. | Brief details of relevant experience with membership number and other documentary evidence in order to establish the eligibility criteria. |
| The bidder should have an average annual turnover in last three years of Rs.33.19 lakh. | Copy of audited financial accounts and income tax returns for 3 years i.e. 2016-17,2017-18 & 2018-19 |
| The bidder should have staff strength of minimum 10 employees (minimum 4 paid CAs, other qualified/semi qualified CAs/CMAs) as on the date of tender. | List of employees along with the qualification and experience may be provided. |
| The bidder must have experience during past five years in handling all Income Tax and GST/Service Tax/VAT related activities at least in two Public Sector Undertakings out of which one should be PSU of Ministry of Railways. | The copy of the award letter issued by PSUs to be submitted as a proof along with the list of major clients served by the bidder in the past/currently. |
| The bidder should have satisfactory completed at least one consultancy & services assignment related to Income Tax and one related to GST valuing Rs.7.75 lakh in last one year in at-least two Public Sector Undertakings, out of which one should be PSU of Ministry of Railways. | The copy of the award letter issued may be provided. |
| The bidder should not be currently in the active debarred list published by the Central Public Procurement Portal or any Central Ministry/Department | Self-certification/declaration in respect of banning/suspend status is to be given by bidder's authorized signatory. |

5 Validity

The offer shall be kept valid for acceptance, for a minimum period of 90 (Ninety) calendar days from the date set for opening of tenders.

6 Currency of Contract

- 6.1 Contract shall be valid for a period of three years.
- 6.2 The work shall commence from the date of issue of letter of advance acceptance;
- 6.3 The contract will be deemed to be terminated, at the end of the contract period provided that the extension or renewal is approved by the competent authority on or before the last date and communicated to the successful bidder, in writing and duly accepted by the bidder;
- 6.4 The selected bidder will not be permitted by CRIS to opt out before the completion of the contract period. In the event of failure of bidder, performance security deposit shall stand forfeited;
- 6.5 This contract shall become effective upon signing and shall continue in full force till the completion of contract period. The term of this contract may be extended by CRIS, if required;
- 6.6 CRIS reserves the right to terminate the contract by serving ten days' notice on the bidder, if the lapses mentioned above are found to be of serious nature;
- 6.7 In the event of termination, in addition to the Security Deposit other sums that are due or are likely to be due to the bidder shall also be forfeited.

7 Custody of Reports and Confidentiality

During the execution of work, the bidder shall observe strict confidentiality regarding the documents / data handed over to them for reference and shall not retain any copy nor part with any information to any other party or persons other than those directly connected with the work. The reports / documents generated by the bidder on the subject shall be the property of CRIS.

8 Performance cum Warranty Guarantee

- 8.1 The decision as to what constitutes “satisfactory services” shall be solely with CRIS, whose decision in this regard shall be final and binding.
- 8.2 After receipt of advance acceptance, the bidder whose tender is accepted, shall have to deposit the Performance cum Warranty Guarantee (PWG) of amount equal to 10% of the total contract value, in the form of Bank Guarantee favouring “CRIS” on any scheduled commercial bank;
- 8.3 PWG has to be submitted within 14 days of issue of advance acceptance with a validity of 39 months;

- 8.4 No interest shall be admissible on PWG. The Performance Security Deposit will be returned after successful completion of the work awarded as per the terms and conditions except on the conditions as laid down in 8.5 below;
- 8.5 The Performance Security Deposit amount shall be en-cashed in the following cases:
- 8.5.1 If the Bidder withdraws or modifies its proposal during the contract period;
- 8.5.2 If the Bidder fails to provide satisfactory services within the stipulated time or any extension thereof provided by CRIS;
- 8.5.3 If at any point of time it is found that the bidder has submitted any incorrect or forged information / document;
- 8.5.4 If the bidder commits default in commencing the work or fails to complete the tasks set out in the scope of work, CRIS, without prejudice to any other right(s) or remedy is at liberty to withdraw the award and forfeit the PWG absolutely.

9 Special Conditions

- 9.1 Scope of the tender does not fall under the purview of Make in India Policy;
- 9.2 The confidential information will be safeguarded, and the bidder shall take all necessary actions to protect CRIS, its customers, employees and Government of India's interest against misuse, loss, destruction, alterations or deletions thereof;
- 9.3 As and when new returns / reports / processes are notified by GOI regarding GST and Income Tax, these should be incorporated from the time they are made available within the ambit of this contract;
- 9.4 After completion of contract period, the data processed, stored, handled by the bidder should be handed over in a compatible format;
- 9.5 All data and reports processed and prepared by bidder shall be the property of CRIS. As and when required or on termination of the agreement, the aforesaid documents of all versions, shall be handed over to CRIS. Any violation of the same will be liable for action under the law which shall entitle CRIS to claim damages from the bidder apart from acting, under the appropriate Law. This is an irrevocable condition and it will continue to be in force even if the agreement is terminated.
- 9.6 Any other work / assignment arises out of Income Tax & GST shall be part of scope of work;
- 9.7 The costs of preparing the bid document including visits to the office of CRIS are not reimbursable;
- 9.8 The Bidder shall submit an analysis of rates if called upon to do so to ascertain the reasonableness of the rates;
- 9.9 In case of any doubt / ambiguity, the decision of CRIS will be final and binding on the bidder.

10 Penalty

- 10.1 The work throughout the stipulated period of contract shall be carried out with all diligence. If the bidder fails to complete the work to the satisfaction of CRIS within the time prescribed or within the extended time under the contract, the bidder shall, without prejudice to any other rights to remedy of CRIS on account of such breach, pay-a liquidity damages amount of 0.5 percent of total contract value per week or part thereof subject to a maximum of 10% of the total contract value;
- 10.2 CRIS reserves the right to forfeit the PWG deposit and terminate the contract in case of failure in completion of work, as per the terms and conditions of the contract. The maximum penalty provision (i.e. forfeiting of PWG deposit and termination of Contract) shall be evoked under following circumstances as well:
- a. Breach of confidentiality as laid down
 - b. Fraudulent or corrupt practice
 - c. Conflict of Interest as stipulated

11 Instructions to Bidders

- 11.1 Consortium bidding is not allowed;
- 11.2 Each bidder shall be deemed to have acquainted themselves with the scope of work before quoting the price bid;
- 11.3 This contract shall become effective upon signing of agreement and shall be continued in full force and effect till the completion of work as per the scope defined. The term of this contract may be extended by CRIS if required;
- 11.4 After determining the successful bidder, CRIS shall issue a Letter of Award (LoA). The successful bidder shall submit letter of acceptance within a period of 15 days from the date of issue of letter of award [LoA].
- 11.5 Confidentiality of bid evaluation: Any information regarding the examination and evaluation of bid, clarifications sought thereof and recommendation of the short-listed bidder shall not in any case be disclosed to any person or employee not officially concerned with the process of bidding;
- 11.6 CRIS will treat all information submitted to it as part of bids in confidence;
- 11.7 CRIS will not divulge any such information unless it is ordered to do so by any government authority that has the power under law to require its disclosure or due to statutory compliances.

12 Evaluation of Bids

- 12.1 The bid will be evaluated as per the Technical Eligibility Criteria mentioned in Annexure-III. Only the bid fulfilled the Technical Eligibility Criteria will be eligible.
- 12.2 For the purpose of relative ranking of the offers, all inclusive price for the scope of work as defined in www.ireps.gov.in in Schedule of Rates shall be taken into account;
- 12.3 Any addition / deletion of item(s) as mentioned in the tender document shall not be considered for evaluation of bids;

12.4 In case two or more bidders selected as lowest bidders having the same quote, the one whose turnover is highest will be selected.

13 Payment Terms and Schedule

13.1 Payment Terms

13.1.1 The bidder will prefer the claim for the work performed in the form of tax invoice as per the rates mentioned in the contract for each month at the end of quarter;

13.1.2 After verification of work completed and certification of satisfactory performance by the Concerned Project Group, payment shall be made by cheques / drafts / NEFT, as per details provided by the bidder. No interest shall be payable / admissible for delay in payment;

13.1.3 No additional amount shall be paid by CRIS on account of any escalation in costs / addition or deletion of any return filing / process / documentation mandated by GOI for GSTN and Income Tax work during the contract period.

13.2 Payment Schedule:

13.2.1 The payment to the consultant/vendor shall be made at the end of the each quarter after successful completion of all statutory dues/work. All payments are exclusive of applicable taxes and subject to deduction of TDS as applicable from time to time.

14 Other Terms & Conditions

As per CRIS EGCC.

**SELF DECLARATION LETTER
(On Company's Letter Head)**

Date: -

To,

The Managing Director,
Centre For Railway Information Systems
Chanakyapuri, New Delhi – 110001

Subject: Self Declaration letter regarding “Not Banning”

Dear Sir / Madam,

This is with reference to the tender named as “Tender for appointment of Taxation firm for GST and Income Tax work and IT services, as per scope of work. We hereby declare that we have not been banned / debarred by any government department / agency, Reserve Bank of India, Nationalized bank, or any Public Sector Unit or body.

For (Name of the Bidder Company)
Authorized Signatory (Seal & Stamp)

Signature of the Bidder

SCOPE OF WORK**GOODS AND SERVICE TAX (GST)****(iv) Validation of Tax Liability and Filing of Returns- IT based**

- Preparation of data for GST returns using compatible software.
- Consolidate and Validate/Certify the monthly GST Liability.
- Processing of GST returns including GST TDS return using software for uploading GST return data online on GST portal.
- Filing of GST return electronically on GST portal.
- Filing of corrections of mistakes or mismatch related to monthly/quarterly/annual returns.
- Generation of GST TDS certificates online.
- Downloading GSTR 2A for input tax credit matching.
- Ensuring the compliance of GST provisions within the various due dates prescribed in this regard.
- Continuously review the systems for ensuring compliance with GST requirements.
- Assist in drafting replies to the queries of tax department on issue arising out of above.

(v) Other Services- IT based

- Guidance/advice for developing necessary tools/MIS for review, monitoring, reporting and compliances with reports required in GST regime.
- Provide/Guide the necessary changes required on account of any changes /modifications that may be brought in GST Law from time to time by the Government.
- Previous years GST and Service Tax issues from CGST Deptt. will also be attended/ settled.

(vi) Advice on GST:

- Providing opinion on GST matters as required by the CRIS from time to time
- Providing day to day updates regarding amendment in GST laws;

Income Tax**(f) Income Tax:- IT based**

- Assisting in ascertaining the advance tax liability on a quarterly basis and finally at the time of Return filing.
- Assistance in preparation of Tax Challans.
- Assistance in computation of taxable income and preparation of Tax Returns.
- Preparation of data for ITR using compatible software.
- Processing of ITR using software for uploading data online on Income Tax portal.
- Downloading 26AS statement from TRACES portal for TDS Credit.
- Filing of ITR electronically on Income Tax portal.

- Dealing with various direct tax matters of the company at assessment level.
- Perusing various orders/notice(s) received from the assessing authorities, advising future course of action and preparation of replies in response to such orders/notice(s).
- Filing rectification applications, wherever necessary and follow up with the department to get effect to such rectifications along with appeal effects to the orders passed by various appellate authorities

(g) Advice on Income Tax:

- Providing opinion on tax matters as required by the CRIS from time to time
- Providing day to day updates regarding amendment in tax laws;

(h) Income Tax Refund:

- Will provide assistance by understanding the reason for delay in refund, writing letters to the department for explaining CRIS right for refund with interest.
- Will cover previous refunds and current refund.
- Previous years Income Tax issues from Income Tax Department will also be attended/ settled.

(i) Tax Deducted at Source (TDS) Non-Salary and TDS –Salary- IT based:

- Collecting data for preparing TDS return.
- Preparation of data for TDS returns using compatible software.
- Processing of TDS return using software for uploading data online on Income Tax portal.
- Filing of TDS returns electronically on Income Tax portal.
- Downloading Form 16A from TRACES (TDSCPC) portal using digital signature of authorized signatory.
- Downloading Form 16 from TRACES (TDSCPC) portal using digital signature of authorized signatory.
- Preparation of employee ID wise Form 16 Part B using compatible software.
- Downloading various reports like Justification reports for filing correction statement electronically on TRACES portal using digital signature of authorized signatory.
- Clearing of the outstanding demand on the TRACES Website.
- Previous years Income Tax issues from Income Tax Department will also be attended/ settled.

(j) Certificate for Foreign Remittances function:

- Preparing of Form 15CB for foreign remittance online and filing on Income Tax Portal.

Annexure - III

Eligibility Criteria for Taxation Work:

| Eligibility Criteria | Documents Required |
|---|---|
| The bidder should be a reputed consultancy & services firm (Partnership /LLP) registered with Indian Chartered Accountants, in practice with minimum standing of 5 years. | Copy of the certificate of registration issued by ICAI. |
| The bidder should have full-fledged office in Delhi /NCR | Proof of address |
| The firm should be in possession of a Peer Review Certificate from the ICAI which should not be more than 3 years old from the date of opening of tender. | Copy of Certificate. |
| The firm should have at least 4 (four) qualified Chartered Accountants out of which at least 2 members should have minimum experience of 5 years in the field of Direct/Indirect Taxation. | Brief details of relevant experience with membership number and other documentary evidence in order to establish the eligibility criteria. |
| The bidder should have an average annual turnover in last three years of Rs.33.19 lakh. | Copy of audited financial accounts and income tax returns for 3 years i.e. 2016-17,2017-18 & 2018-19 |
| The bidder should have staff strength of minimum 10 employees (minimum 4 paid CAs, other qualified/semi qualified CAs/CMAs) as on the date of tender. | List of employees along with the qualification and experience may be provided. |
| The bidder must have experience during past five years in handling all Income Tax and GST/Service Tax/VAT related activities at least in two Public Sector Undertakings out of which one should be PSU of Ministry of Railways. | The copy of the award letter issued by PSUs to be submitted as a proof along with the list of major clients served by the bidder in the past/currently. |
| The bidder should have satisfactory completed at least one consultancy & services assignment related to Income Tax and one related to GST valuing Rs.7.75 lakh in last one year in at-least two Public Sector Undertakings, out of which one should be PSU of Ministry of Railways. | The copy of the award letter issued may be provided. |
| The bidder should not be currently in the active debarred list published by the Central Public Procurement Portal or any Central Ministry/Department | Self-certification/declaration in respect of banning/suspend status is to be given by bidder's authorized signatory. |

**PROCUREMENT/CRIS
TENDER DOCUMENT**

Tender No: 01205151

Closing Date/Time: 28/09/2020 15:30

GM Procurement acting for and on behalf of The President of India invites E-Tenders against Tender No **01205151** Closing Date/Time 28/09/2020 15:30 Hrs. Bidders will be able to submit their original/revised bids upto closing date and time only. Manual offers are not allowed against this tender, and any such manual offer received shall be ignored.

1. NIT HEADER

| | | | |
|--------------------------------------|--|-------------------------------------|-------------------|
| Bidding type | Normal Tender | Template | Normal |
| Contract type | Mixed (Goods/Service/AMC) | Contract Category | Expenditure |
| Tender No | 01205151 | Tender Type | Open - Indigenous |
| Evaluation Criteria | Itemwise/Consigneewise | Bidding System | Single Packet |
| Pre-Bid Conference Required | No | Pre-Bid Conference Date Time | Not Applicable |
| Tendering Section | P 1 | | |
| Inspection Agency | CONSIGNEE | Publishing Date / Time | 03/09/2020 12:32 |
| Procure From Approved Sources | No | Approving Agency | Not Applicable |
| | | Closing Date Time | 28/09/2020 15:30 |
| Validity of Offer (Days) | 90 | Ranking Order for Bids | Lowest to Highest |
| Tender Doc. Cost (INR) | 0.00 | Earnest Money (INR) | 37500.00 |
| Tender Title | SERVICES OF GST RETURN FILLING & RELATED ACTIVITIES, INCOME TAX RETURN FILLING & ACTIVITIES AS PER SCOPE OF WORK SPECIFIED IN ANNEXURE II AND ANNEXURE III OF TENDER DOCUMENT. | | |

2. ITEM DETAILS

| S.No. | PL Code (Group) | Item Type GST(Y/N) | Stock / NonStock | Ordering | Consider For Eval | Approving Agency | Inspection Agency | Currency Allowed | Estimated Rate |
|---|--------------------|-----------------------|---------------------|----------|----------------------|---------------------|----------------------|---------------------|-------------------|
| 1 | 001 | Service (Y) | Non Stock | --- | Yes | | CONSIGNEE | INR | |
| Description :APPOINTMENT OF TAXATION FIRM FOR GST AND INCOME TAX WORK AND IT SERVICES FOR A PERIOD OF THREE YEARS. | | | | | | | | | |
| At (Location) | | | ACCTS | | | Delhi | | 3.00 Numbers | |

3. T AND C

F.O.R

| |
|--------------------|
| Description |
| Destination |

Delivery Period

| Description | Delivery /Completion | Rate of Supply |
|-------------|----------------------|----------------|
|-------------|----------------------|----------------|

**PROCUREMENT/CRIS
TENDER DOCUMENT**

Tender No: 01205151

Closing Date/Time: 28/09/2020 15:30

| | | |
|---------------|--------------------------------------|---|
| For all items | Completion : Within 36 Months | APPOINTMENT OF TAXATION FIRM FOR GST AND INCOME TAX WORK AND IT SERVICES FOR A PERIOD OF THREE YEARS. |
|---------------|--------------------------------------|---|

Payment Terms

| S.No | Description |
|----------------------|------------------------------|
| Payment Terms | |
| 1 | As per Bid document Part-II. |

4. ELIGIBILITY CONDITIONS

Special Eligibility Criteria

| S.No. | Description | Confirmation Required | Remarks Allowed | Documents Uploading |
|-------|---------------------|-----------------------|-----------------|---------------------|
| 1 | AS PER ANNEXURE-III | Yes | Yes | Not Allowed |

5. COMPLIANCE CONDITIONS

Commercial-Compliance

| S.No. | Description | Confirmation Required | Remarks Allowed | Documents Uploading |
|-------|---|-----------------------|-----------------|---------------------|
| 1 | Please enter the percentage of local content in the material being offered. Please enter 0 for fully imported items, and 100 for fully indigenous items. The definition and calculation of local content shall be in accordance with the Make in India policy as incorporated in the tender conditions. | No | Yes | Not Allowed |

Other Conditions

| S.No. | Description | Confirmation Required | Remarks Allowed | Documents Uploading |
|-------|--|-----------------------|-----------------|---------------------|
| 1 | AS PER ANNEXURE-II | No | No | Not Allowed |
| 2 | APPOINTMENT OF TAXATION FIRM FOR GST AND INCOME TAX WORK AND IT SERVICES FOR A PERIOD OF THREE YEARS. Note: 1 NO. IS EQUAL TO 12 MONTHS. | Yes | Yes | Not Allowed |

6. DOCUMENTS ATTACHED WITH TENDER

| S.No. | Document Name | Document Description |
|-------|---------------|---------------------------|
| 1 | 1736396.pdf | CLAUSE 34 AND ANNEXURE 12 |
| 2 | 1736374.pdf | UPDATED TENDER DOCUMENT |

7. RESPONSIVENESS

| S.No. | Description |
|-------|-------------|
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This tender complies with Public Procurement Policy (Make in India) Order 2017, dated 15/06/2017, issued by Department of Industrial Promotion and Policy, Ministry of Commerce, circulated vide Railway Board letter no. 2015/RS(G)/779/5 dated 03/08/2017 and 27/12/2017.

**PROCUREMENT/CRIS
TENDER DOCUMENT**

Tender No: 01205151

Closing Date/Time: 28/09/2020 15:30

Digitally Signed By

AMPII (PRADEEP ARORA)