



**GUJARAT WATER RESOURCES
DEVELOPMENT CORPORATION LTD.
Patnagar Yojna Bhavan, Block-B Third
Floor Sector-16, Gandhinagar-382016**

TENDER Notice No.2 of 2017-18

Name of work: - The offers are invited from the firms of Chartered Accountants for conducting the different accounting total-8 work of the Corporation. In two covers bid system. The first cover bid will contain the pre-qualification criteria and the second cover will contain the price bid.

1. The price bid of the firms fulfilling the pre-qualification criteria only, will be opened. In the first cover, which contains the pre-qualification criteria should scribe "Cover No.1 pre-qualification criteria" whereas the second cover which contains the price bid should be super scribe on the envelope that "Cover No.2 price bid." Both covers should sealed separately and packed in another envelope which shall be addressed to the Managing Director, G.W.R.D.C. Ltd. Patnagar Yojna Bhavan, Block-B Third Floor Sector-16, Gandhinagar-382016
2. The Blank tender forms will be issued during date:19-2-2018 to date:12-03-2018.
3. The tender document will be available at price of -500/- payable in the cash or by demand draft name of M.D.G.W.R.D.C .Ltd Gandhinagar payable at Gandhinagar during counter hours from 10.30 a.m. to 4.00 p.m. on working days.
4. The completed offer, E.M.D. & Other Documents packed in the above stated manner should reach by RPAD/Speed post to the above address on or before 17-03-2018 Up to 16.00 Hrs.
5. Opening of P.Q. bid on Date:23-03-2018.
6. Opening of price bid on Date:02-04-2018.

The details of the above work will be available on www.gwrdc.gujarat.gov.in and www.statetenders.com .

Not to be published.

Sr. Accounts Officer
G.W.R.D.C..Ltd.,
Gandhinagar



GUJARAT WATER RESOURCES DEVELOPMENT CORPORATION LIMITED
PATNAGAR YOJNA BHAVAN, BLOCK NO-"B" THIRD FLOOR, SECTOR-16,
GANDHINAGAR-382016.

Telephone No: 23220402 / 23220988 / 23221049
Fax : 079 -23221049 E-mail : gwrdc.gwrdc@gmail.com



**NOTICE INVITING OFFERS FOR THE DIFFERENT ACCOUNTS WORKS OF THE
CORPORATION.**

ISSUE TO: _____

ON DATED: _____

ACCOUNTS OFFICER
G.W.R.D.C.Ltd.,
GANDHINAGAR.

(Only for website):

(To be published on website of GWRDC Ltd. and Government of Gujarat with further notice in precise manner in leading news paper)

**GUJARAT WATER RESOURCES DEVELOPMENT CORPORATION LIMITED
GANDHINAGAR.**

**NOTICE INVITING OFFERS FOR THE DIFFERENT ACCOUNTS WORKS OF THE
CORPORATION.**

Gujarat water Resources Development Corporation Limited., Gandhinagar is a Government Company presently engaged mainly in maintenance and repairs of various pipelines of Sujalam Sufalam Yojna, pressurised Irrigation Network system & other schemes as per programmes approved by Govt. of Gujarat, besides the activities of maintenance of tubewells, Lift Irrigation Schemes and supply of water to the irrigators etc. Gujarat water Resources Development Corporation Limited., wants to appoint the firms of **Chartered Accountants (having office @ Ahmedabad or Gandhinagar) for various assignment as under:**

Sr. No	Name of work	Minimum Fees Rs.
01	Compiling, Consolidating and Preparation of final accounts for the financial year 2016-2017	2,95,700/- + Applicable GST
02	Internal Audit of the year 2017-18 as per scope of work.	85000/- + Applicable GST
03	Work of certification of stock verification of physical stock as on 31-3-18 as per scope of works.	7500/- + Applicable GST
04	Tax Audit for the financial year 2017-18 (A.Y.2018-19) as per scope of works.	15000/- + Applicable GST
05	Audit of the accounts of G.W.R.D.C.Ltd. CPF Trust for the Financial year 2017-18 (A.Y.2018-19) as per scope of work. A. Audit work of CPF Trust for the 2017-18. B. Income tax related works for the year 2017-18 A.Y.2018-19. C. Reconciliation of personal ledger account of members of Trust approximately 2400 Emp.	5000/-+ Applicable GST. 5000/- + Applicable GST. 5000/- + Applicable GST
06	Audit of the accounts of GWRDC Gratuity trust fund for the year 2017-	5500/-+

	18 (A.Y.2018-19) as per scope of works.	Applicable GST
07	Audit of the accounts of GWRDC Leave Encashment Trust fund for the year 2017-18 A.Y.2018-19. As per scope of works.	5000/- +Applicable GST
08	Bank reconciliation of GWRDC in the various bank of Head office for the year 2017-2018 (as on 31/03/2018 as per scope of works.)	9500/- + Applicable GST

1. The Accounts works of Compiling Consolidating and Preparation of final accounts for the year 2016-2017. As per scope of works given in Annexure:1 & offer for price bid in Annexure:1(A).

Payment terms:- The payment of remuneration would be made as under:

(1) 75% fees will be paid after accounts of the corporation for the Year 2016-17 are approved in A.G.M by shareholders of the corporation.

(2) 25% fees will be paid after accounts of the corporation for the year 2016-17 are approved by State Assembly.

2. Internal Audit of the year 2017-18 as per scope of work given in Annexure:2& offer for price bid in Annexure-2(A).

Payment terms:- The payment of remuneration would be made as under:

(1) 75% fees will be paid after accounts of the corporation for the Year 2017-18 are approved in A.G.M by shareholders of the corporation.

(2) 25% fees will be paid after accounts of the corporation for the year 2017-18 are approved by State Assembly.

3. Work of certification of stock verification of physically stock as on 31/3/2018. As per scope of works given in Annexure-3 & offer for price bid in Annexure-3(A).

Payment terms:- The payment of remuneration would be made as under:

(1) 75% fees will be paid after accounts of the corporation for the Year 2017-18 are approved in A.G.M by shareholders of the corporation.

(2) 25% fees will be paid after accounts of the corporation for the year 2017-18 are approved by State Assembly.

4. Tax Audit for the financial year 2017-18 (A.Y. 2018-19.) As per scope of works given in Annexure-4 & offer for price bid in Annexure-4(A).

5. Audit of the accounts of GWRDC CPF Trust for the financial year 2017-18(A.Y.2018-19) As per scope of works given in Annexure-5 & offer for price bid in Annexure-5(A)

6. Audit of the accounts of GWRDC Gratuity Trust Fund for the year 2017-18 as above (A.Y. 2018-19) As per scope of works given in Annexure-6 & offer for price bid in Annexure-6(A).

7. Audit of the accounts of GWRDC Leave Encashment Trust Fund for the year 2017-18 as above & A.Y.2018-19. As per scope of works given in Annexure-7 & offer for price bid in Annexure-7(A) .
8. Bank reconciliation of GWRDC in the various bank of Head office for the year 2017-2018 (as on 31/03/2018) as per scope of works given in Annexure-8 & offer for price bid in Annexure-8(A) .

The firms fulfilling the following criteria may send their offer in the prescribed format by **Dated:17-03-2018** quoting fees in annexure given with enclosed assignment.

The offer should include fees, TA/DA, all other charges/Cost etc. Only applicable GST will be paid separately.

- i) Firm should be a Partnership firm.
- ii) Firm should be empanelled with Comptroller and Auditor General of India, New Delhi.
- iii) Firm should have standing of 07(Seven) years in the field of auditing, taxation matters and have carried out Internal Audit of Government under takings as well as audit of Government works for at least three years.

The offer may be written in English. All pages of offer must be properly numbered and initialed by authorized signatory of the firm.

G.W.R.D.C.Ltd. reserves right to accept or reject all or any offer without assigning any reason.

G.W.R.D.C.Ltd. also reserves right to assign work to any firm of Chartered Accountants.

G.W.R.D.C.Ltd. also reserves right to assign work to any firm of Chartered Accountants.

1. E.M.D. :-

The E M D Rs.3000/- in the form of Crossed Demand Draft or fixed deposit or fixed deposit at-call receipts with a validity period of not less than six months of Nationalized or Scheduled bank F.D.R drawn in favour of Managing Director G.W.R.D.C.Ltd, Gandhinagar concerned. Earnest money by cheque & Bank Guarantee shall not be accepted.

2. TENDER FEES:

The Tender fees Rs.500 in the form of cash or by demand draft at the name of M.D. G.W.R.D.C.Ltd Payable at Ganadhinagar.

3. SECURITY DEPOSIT:

5% of the Security Deposit of the approved rate in the form of Narmada Bond of Sardar Sarovar Narmada Nigam Ltd. Or in any form of National Small saving (N.S.S) Schemes or F.D.R. of any Schedule Bank to be paid within 10 days from the date of receipt of Acceptance letter of his offer.

4. **OPENING OF P.Q. BID:**

Opening of P.Q. Q. bid on: **Dt.23-03-2018** in Office of the Managing Director, Gujarat water Resources Development Corporation Ltd, Near Seed Corporation, Sector-10-A, Gandhinagar. Pin code-382010.

5. **OPENING OF PRICE BID:**

Opening of price bid on **Dt.02-04-2018** in Office of the Managing Director, Gujarat water Resources Development Corporation Ltd, Near Seed Corporation, Sector-10-A, Gandhinagar. Pin code-382010.

6. **SUBMISSION OF TENDER :-**

Tender shall be submitted by RPAD/Speed post to the **Managing Director, Gujarat water Resources Development Corporation Ltd, Near Seed Corporation, Sector-10-A, Gandhinagar. Pin code-382010** on or before last date & time of submission.

7. **SUBMISSION OF EMD AND OTHER DOCUMENT:**

EMD and other documents shall be submitted by RPAD/Speed post to the above address on or before last date & time of submission.

8. **TENDER VALIDITY PERIOD:**

The tender validity period will be 120 days counted from the date of opening of price bid.

9. **RIGHT OF REJECTION OF TENDER:**

Right is reserved by the Tender Inviting Authority to reject any or all tender(s) without assigning any reason thereof,

10. Time limit for completion of work:

Work is to carried out strictly as per the scope of works considering Accounting and auditing standards issued by the Institutes of Chartered Accounts of India and the same should be completed within three months from appointment, failure to which will entitle the corporation to withhold the fees until the final decision is taken by the management in the matter.

11. Liquidate Damages:

1. If the Chartered Accountants fail to complete the work under contract by the stipulated date, he shall pay liquidated damages of Rs. 0.1 percentage of the contract value per day from the date of delaying the said work up to the date of completion and handing over to the Government.
2. The aggregate maximum of liquidated damages payable under clause No.11 shall not exceed Rs.0.1 percentage of contract value per day and shall be subject to the maximum amount of ten percentage of the estimated amount put to tender.